

PLEASE SEE THE FOLLOWING INSTRUCTIONS AND CORRESPONDING ATTACHMENTS/FORMS

1. Instructions for Registering for Assembly

To attend the Region 9 Assembly representatives will need to:

- a) Register with the Region 9 Assembly: FORM 2 R9 Assembly Registration (submit by **30th September, 2020 or sooner if possible**).

See also information for you to determine how many representatives can be sent to represent your service body. Normally this is one, but in some cases can be two.

- b) Sign privacy notice - Form 10.
- c) Please read and be aware of the R9 Rep Job Description from the R9 policy manual: FORM 5 Rep. Job Description. There is also a lot of useful information provided in Form 5A R9 Vital Link which includes many Questions and Answers for Region 9 Representatives.
- d) Forward payment.

Service Bodies:

If your service body is unable to attend, we would welcome keeping you in the R9 loop by subscribing to our weekly mailing (contact info@oaregion9.org)

2. How your Service Body may apply for Financial Assistance to attend R9 Assembly

In the list of Invite Documents, you can find an application form for financial assistance, FORM 6 Rep Assistance Application, which is to be submitted to our Treasurer, Alexandra, via email: treasurer@oaregion9.org by **30 September, 2020**.

It is important that those service bodies requiring assistance return the application form in time so that we are able to provide financial help.

The Region 9 Board will give you an answer by **7 October 2020**.

3. Proposing Business Motions to the Assembly

Deadline for proposing new Business motions passed on 28th July.

4. R9 Board Application

Please refer to Form 8 Board Application, which also includes a job description of the board positions.

*Embrace the Similarities
Love the Differences
In all our Affairs*



5. R9 WSBC Delegate Application

Would you be interested in representing Region 9 at The World Service Business Conference in 2021? If you would like to apply for the chance to have this amazing service opportunity please fill in the application form attached, [FORM 9 WSBC Application](#).

The Delegate will be selected at the Region 9 Assembly (for 2021 WSBC) These applications are due to treasurer@oaregion9.org at the assembly. Please see form for details.