

# COMMITTEE CHAIR ELECTIONS

## ARTICLE IX- COMMITTEES

### Section 1

The Region 9 Board and/or the Region 9 Representatives shall appoint Committees that are deemed necessary for the purpose of the Region 9 Assembly.

### Section 2 – Duties

- a. Committee Chairs are responsible for coordinating the activities of their Committees, chairing Committee meetings, and reporting to the Region 9 Assembly and Board when appropriate. Committee Chairs shall furnish a written activity report to the annual Region 9 Assembly.

### Section 3 – Election of Committee Chairs.

- a. Nominations and elections shall be held when a committee chair position is vacant at the Region 9 Assembly.
- a. To be eligible for election, a person must be present at the meeting and an OA member from Region 9.
- a. To be elected, a member must receive a majority vote of the representatives present.
- a. Committee Chairs are elected for a two year term. Committee Chairs should not serve more than two consecutive terms.
- a. Nominations for qualified nominees may be made from the floor at the Assembly. Upon nomination, the nominees shall be called upon to present their qualifications briefly to the Assembly.
- a. Any vacated position may be temporarily filled by a representative on request of the Region 9 Chair at the Assembly with the approval of the Region 9 representatives.
- a. Vacancies that occur during the term of office between Assemblies shall be filled by a person approved by the Chair.

# **REGION 9 WSBC DELEGATES APPLICATION FORM**

## Introduction

At the 2017 R9 Assembly in Iceland, we approved a budget to send one delegate to represent "Region 9 as a whole" at The World Service Business Conference (WSBC) in 2019.

This service position is open to all Reps and R9 Officers present at the Region 9 Assembly, EXCEPT people who will be representing their own Service Body at WSBC.

Selection of delegates is made at the Annual Region 9 Assembly.

All candidates have to comply with the qualifications for delegates in the Bylaws OA Inc., Subpart B Article X Section 3), c), 1) in that "**each delegate/alternate shall have at least one year of current abstinence and at least two years of service beyond the group level.**"

Additionally, in keeping with WSBC Policy Manual 1988a section 3) c) Delegate candidates shall "be selected for judgement, experience, stability, willingness, and for faithful adherence to living within the concepts of the Twelve Steps, Twelve Traditions, and Twelve Concepts of Overeaters Anonymous."

It is further suggested that a World Service Delegate be a current or past representative.

Service Bodies (IG's NSBs LSBs) that submit candidates to be selected as Region 9 Delegates to the WSBC may file an application before Assembly, or during the Assembly itself, but "*no later than the day before the elections at Assembly at the end of the last session, before the formal lunchtime break*".

The duties of the elected delegate are outlined in the following excerpt from Section 8.2 of our P&P, and are expected to **give service to Region 9 throughout the following year**. Please read these to ensure you are able to comply if elected.

Application forms will also be available at Assembly.

## **REGION 9 WSBC DELEGATES APPLICATION FORM**

Name of Delegate: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Current/Previous Service Position: \_\_\_\_\_

I would like to participate in this WSBC Committee: \_\_\_\_\_

Service for Region 9 that I plan to do after WSBC: \_\_\_\_\_

\_\_\_\_\_

Name of Service Body: \_\_\_\_\_

Type of Service Body (Intergroup, National/Language Service Board): \_\_\_\_\_

Will your service body be sending any other Delegates to WSBC? \_\_\_\_\_

By signing this application form, I am declaring that I have read all the conditions and responsibilities expected of a Delegate from Region 9 to the World Service Business Conference (WSBC), and that I meet the qualifications as stated.

I also understand and agree to the following:

- I will be reimbursed for airfares totaling the lowest fare for the most direct route from my city to WSBC.
- I will be reimbursed for shared accommodation at the WSBC hotel.
- All expenses **MUST** be approved in advance by the R9 Treasurer.
- Total accommodation expenses will not exceed 7 nights.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

The following is an extract from:

**Region 9 Policies and Procedures (updated 2017)**  
**Section 8.2, REGIONAL DELEGATES TO WSBC**

<b>8.2</b>	<b>REGIONAL DELEGATES TO WSBC</b>
<b>(a)</b>	If the Region is represented by less than forty percent of its Intergroups, up to 5 additional delegates to WSBC could be selected.
<b>(b)</b>	Any Region 9 representative who wishes to be selected as a Region 9 Delegate to the WSBC must complete and submit a written application to the Region 9 Treasurer by no later than the day before the elections at Assembly at the end of the last session before the formal lunchtime break. (2017)
<b>(c)</b>	Candidates are selected at the yearly Region 9 Assembly. An alternate may also be designated. (2017)
<b>(d)</b>	Candidates must comply with the qualifications for delegates in the Bylaws OA, Inc., Subpart B Article X Section 3), c), 1) in that “each delegate/alternate shall have at least one year of current abstinence and at least two years of service beyond the group level,” Additionally, in keeping with WSBC Policy Manual 1988a Section 3) c) Delegate candidates shall “be selected for judgement, experience, stability, willingness and for faithful adherence to living within the concepts of the Twelve Steps, Twelve Traditions and Twelve Concepts of Overeaters Anonymous. It is further suggested a World Service delegate be a current or past representative.
<b>(e)</b>	The Region 9 Treasurer will provide copies of all written applications submitted to him/her to each Assembly member by email no later than the end of the business of the Assembly on the day before the elections at Assembly. (2017)
<b>(f)</b>	All applications are to be sent to the Region 9 Treasurer.
<b>(g)</b>	The funding of the Region 9 Delegate will depend on the availability of funds. If the funds are available the Region 9 Delegate to the WSBC will be funded according to the Policy and Procedure (1996h).
<b>(h)</b>	Prior to selection of the delegates, the Treasurer will inform the Assembly of the funds available for this purpose.
<b>(i)</b>	The number of delegates selected will depend on the funds available, but in any case shall not be more than five. (2006c)
<b>(j)</b>	The Treasurer will inform the Region 9 Assembly of candidate applications on the Friday. The Assembly will make a selection from among those having filed the Application provided they meet the requirements. If it is determined R9 is able to send more delegates than have applied, additional delegates shall be elected as per 3 above from the R9 assembly voting members which shall include R9 officers provided these candidates meet the requirements.

<b>8.3</b>	<b>The delegate/s representing Region 9 as a whole will be expected to:</b>
<b>(a)</b>	Register for WSBC (WSBC Policy Manual 1991a Section 3 “by March 1”). Make travel and hotel arrangements in advance in consultation with the R9 Treasurer. Submit expense reimbursement forms to the Treasurer as soon as possible. Be prudent with use of R9 funds while participating as a delegate.
<b>(b)</b>	Vote during group conscience business meetings at WSBC in a manner in keeping with WSBC Policy Manual 1988a Section 3 d) and e) which states delegates “may be instructed as to the desires of the [region].” “As participants, delegates shall not be bound by the wishes of their [region], but should not vote against these wishes unless situations arise at the Business Conference that make it necessary for the best interests of Overeaters Anonymous as a whole.”
<b>(c)</b>	Participate in a WSBC Committee during conference and follow up committee work during the following year. A committee preference form, submitted by the delegate (by April 1 in order to be considered for committee membership – see WSBC Policy Manual 1991a Section 3) should give consideration to where other R9 delegates are serving so as to spread R9 committee participation across the various WSBC committees. If necessary, the delegate may be asked to serve on a committee other than their choice.
<b>(d)</b>	Delegates should be willing to serve as part of the Reference Subcommittee, the Region Appeals Committee, and/or assist with R9 7th Tradition fundraisers if asked to do so.
<b>(e)</b>	Write a report on their activities as Region Delegate and submit that report to the region representatives (and their own service body) within 45 days of close of conference. It is suggested this report be sent electronically to the R9 representatives. (2015u)

### **Section 6.3, R9 CHAIR AND DELEGATES FUNDING TO WSBC**

<b>6.3</b>	<b>R9 CHAIR AND DELEGATES FUNDING TO WSBC</b>
<b>(c)</b>	When WSBC starts on a Monday, the Chair and Delegates will be reimbursed for a total of seven nights, starting on Sunday, in order to settle in properly and adapt to the different time zone. Meals are reimbursed unless included in the room fee. (2017)

<b>8.2</b>	<b>REGIONAL DELEGATES TO WSBC</b>
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<b>(b)</b>	Any Region 9 representative who wishes to be selected as a Region 9 Delegate to the WSBC must complete and submit a written application to the Region 9 Treasurer by no later than the day before the elections at Assembly at the end of the last session before the formal lunchtime break. (2017)
<b>(c)</b>	Candidates are selected at the yearly Region 9 Assembly. An alternate may also be designated. 2017
<b>(d)</b>	Candidates must comply with the qualifications for delegates in the Bylaws OA, Inc., Subpart B Article X Section 3), c), 1) in that "each delegate/alternate shall have at least one year of current abstinence and at least two years of service beyond the group level," Additionally, in keeping with WSBC Policy Manual 1988a Section 3) c) Delegate candidates shall "be selected for judgement, experience, stability, willingness and for faithful adherence to living within the concepts of the Twelve Steps, Twelve Traditions and Twelve Concepts of Overeaters Anonymous. It is further suggested a World Service delegate be a current or past representative.
<b>(e)</b>	The Region 9 Treasurer will provide copies of all written applications submitted to him/her to each Assembly member by email no later than the end of the business of the Assembly on the day before the elections at Assembly. (2017)
<b>(f)</b>	All applications are to be sent to the Region 9 Treasurer.
<b>(g)</b>	The funding of the Region 9 Delegate will depend on the availability of funds. If the funds are available the Region 9 Delegate to the WSBC will be funded according to the Policy and Procedure 1996h.
<b>(h)</b>	Prior to selection of the delegates, the Treasurer will inform the Assembly of the funds available for this purpose.
<b>(i)</b>	The number of delegates selected will depend on the funds available, but in any case shall not be more than five. (2006c)
<b>(j)</b>	The Treasurer will inform the Region 9 Assembly of candidate applications on the Friday. The Assembly will make a selection from among those having filed the Application provided they meet the requirements. If it is determined R9 is able to send more delegates than have applied, additional delegates shall be elected as per 3 above from the R9 assembly voting members which shall include R9 officers provided these candidates meet the requirements.
<b>8.3</b>	The delegate/s representing Region 9 as a whole will be expected to:
<b>(a)</b>	Register for WSBC (WSBC Policy Manual 1991a Section 3 "by March 1"). Make travel and hotel arrangements in advance in consultation with the R9 Treasurer. Submit expense reimbursement forms to the Treasurer as soon as possible. Be prudent with use of R9 funds while participating as a delegate.
<b>(b)</b>	Vote during group conscience business meetings at WSBC in a manner in keeping with WSBC Policy Manual 1988a Section 3 d) and e) which states delegates "may be instructed as to the desires of the [region]." "As participants, delegates shall not be bound by the wishes of their [region], but should not vote against these wishes unless situations arise at the Business Conference that make it necessary for the best interests of Overeaters Anonymous as a whole."
<b>(c)</b>	Participate in a WSBC Committee during conference and follow up committee work during the following year. A committee preference form, submitted by the delegate (by April 1 in order to be considered for committee membership – see WSBC Policy Manual 1991a Section 3) should give consideration to where other R9 delegates are serving so as to spread R9 committee participation across the various WSBC committees. If necessary, the delegate may be asked to serve on a committee other than their choice.

<b>(d)</b>	Delegates should be willing to serve as part of the Reference Subcommittee, the Region Appeals Committee, and/or assist with R9 7th Tradition fundraisers if asked to do so.
<b>(e)</b>	Write a report on their activities as Region Delegate and submit that report to the region representatives (and their own service body) within 45 days of close of conference. It is suggested this report be sent electronically to the R9 representatives. (2015u)

**Region 9 Bylaws excerpts for Elections:**  
**(Please note there are further job descriptions in the Policy Manual)**

**ARTICLE VII – COMPOSITION OF REGION 9 BOARD**

**Section 1- Composition**

The Region 9 Board shall consist of a Chair, Secretary, Treasurer, and General Officer.

**Section 2 – Duties**

Duties of members of the Region 9 Board shall include but not be limited to the following:

- a. The Chair is responsible to see that a notification of the Assembly is emailed in accordance with Article V – Section 2; to see that Region 9 Intergroups, National/Language Service Boards are notified that amendments to these Bylaws should be sent in accordance with Article XII – Section 1; to prepare an agenda for the Assembly and see that the agenda is emailed in accordance with Article V – Section 4; to preside over the Assembly; and in accordance with the Bylaws of Overeaters Anonymous, Inc. – Subpart B is entitled to be a voting delegate to the annual World Service Business Conference.
- b. The Secretary is responsible for maintaining accurate minutes and records of all Region decisions and actions at the Assembly. The Secretary must see that the Minutes are emailed when possible within 45 days of the Assembly to all participants of the Assembly, unaffiliated groups in Region 9 and Service Bodies that have not sent a representative to the Assembly. Any Service Body interested can ask the Region 9 Secretary for a copy of the Minutes by email.
- c. The Treasurer is responsible to chair the Budget and Finance Committee; and to see that the annual financial statements are mailed to all members Intergroup and National/Language Service Boards.
- d. The General Officer shall assist other board members and perform the duties of any board position when required.
- e. In an emergency situation, approval of two members of the Region 9 Board is required to execute decisions deemed necessary for Region 9 as a whole. Notification of such decision shall be sent within 45 days to all registered Groups, Intergroup and National/Language Service Boards within Region 9.
- f. For additional and a more detailed explanation of duties for Chair, Secretary and Treasurer refer to the Region 9 Principles & Procedures manual.

**Section 3- Elections**

- a. Nominations and elections shall be held in each year at the Region 9 Assembly.
- b. To be eligible for election to membership of the Region 9 Board, a person must be present at the meeting and be an OA member from Region 9. In addition a person standing for the office of Chair must have been a representative at a previous Region 9 Assembly. To be elected, a member must receive a majority vote of the representatives present. In addition each candidate for the Region Board shall have where possible at least one year of current abstinence and at least two years of service beyond group level at the time of



election. In the event of a candidate with these qualifications not being present a candidate who has not these qualifications can be elected provided that they comply with ARTICLE IV – Section 3 c and can demonstrate that they have a good record of service to the Fellowship, and faithful adherence to the Twelve Steps, Twelve Traditions and guided by the Twelve Concepts of OA.

- c. Board members are elected for a term of two consecutive years in the same position.
- d. Board members are elected to serve for a two (2) year term. Board members should not serve more than two consecutive terms in the same position. A member who has just completed eight (8) consecutive years of service may stand for re-election only after an interval of two (2) years.
- e. Nominations for qualified nominees to the Region 9 Assembly may be made from the floor at the Assembly. Upon nomination, the nominees shall be called upon to present their qualifications briefly to the Assembly.
- f. Any vacated position may be temporarily filled by a representative on request of the Region 9 Chair at the Assembly with the approval of the Region 9 representatives.
- g. Vacancies that occur during the term of office between Assemblies shall be filled by a person appointed by the Chair. In the event that the position of Chair becomes vacant, the Secretary shall act as the Chair until the next Assembly with the authority to perform all prescribed duties and responsibilities. In the event that the position of Secretary becomes vacant, the Treasurer shall act as the Chair until the next Assembly with the authority to perform all prescribed Chair's duties and responsibilities. All vacancies shall be filled by an election at the next Region 9 Assembly.
- h. Each officer of Region 9 who will be selected as a delegate or alternate for the World Service Business Conference should comply with the requirements in the OA Inc. Bylaws, Subpart B, Article X, Section 3c 1. Current requirements are one (1) year current abstinence and at least two (2) years of service beyond the group level.

## **THE REGION 9 BYLAWS (updated 2016), ARTICLE IX – COMMITTEES**

### **Section 4 – Finance and Budget Committee Members**

- a. The Treasurer of Region 9 shall chair the Finance and Budget Committee.
- b. If the Treasurer does not reside in United Kingdom, then the role of the Banker may be created. The Banker will automatically become a member of the Finance and Budget Committee.

### **Section 5 – Banker Duties**

The role of Banker is to deal with the bank and physical banking activities in the UK: copy and forward bank statements to the Region 9 Chair and Treasurer; liaise with the Treasurer; report annually to the Region 9 Assembly in written format, and comply with any further details of the banking role as outlined in the P & P.

### **Section 6 – Election of Banker**

If the Treasurer does not reside in the United Kingdom and the role of Banker is required to assist the Treasurer then the following process may be used:

- a. To be eligible for election of position of Banker, the person does not have to be present at the Assembly at which the election is taking place, see Region 9 Policies and Procedures for guidelines on election.
- b. To be elected as Banker, a member must receive a majority vote of the representatives present.
- c. The position is elected for a two year term with elections in alternate years to that of the Treasurer's position and these elections can be held in any year that the position is required.
- d. The Banker should serve for no more than four consecutive years.
- e. Nominations may be received from voting representatives present at the Region 9 Assembly at which the election is taking place or from visitors to the Region 9 Assembly or a member of OA who is not in attendance. If the nominee is present they shall be called upon to present their qualifications briefly to the Assembly. If the nominee is not present they may submit an application

which will be read out to the Assembly.

Alternatively, should anyone standing for the position of Banker not be present at the assembly at which their nomination is taking place, it is preferable (if it can be arranged) if the nominee makes themselves available for a live communication (e.g. by Skype) with the Assembly at the time of the election. The R9 board will give instructions to all nominees for this position about the method and timing of this communication. If it is possible, then the Assembly delegates should be able to ask questions of (and hopefully “see”) the nominees to assist them in making their decisions as to who to elect to this vital position. The election process will continue as normal if this method is not possible.

- f. If no applications are received at the Region 9 Assembly at which the election is required or if a vacancy occurs during the term of office between Assemblies then the position can be filled by a person appointed by a majority vote of the Region 9 Board.
- g. The bank will do a credit check on the elected candidate. Should the Banker fail the check a new banker must be found.

### **Section 7 - Qualifications of Banker**

To be eligible the nominees for the position of Banker shall have where possible at least one year of current abstinence and at least two years of service beyond group level at the time of election. In the event of a candidate with these qualifications not being present a candidate who does not have these qualifications can be elected provided that they comply with ARTICLE IV - Section 3 c and can demonstrate that they have a good record of service to the Fellowship, and faithful adherence to the Twelve Steps, Twelve Traditions and Twelve Concepts of OA.



TRUSTEE APPLICATION

Submitted for consideration at the Business Conference in \_\_\_\_\_ month \_\_\_\_\_ year

I am applying for a position on the Board of Trustees of Overeaters Anonymous, Inc. as:

Trustee for Region \_\_\_\_\_ General Service Trustee \_\_\_\_\_ Virtual Services Trustee \_\_\_\_\_

Full Name \_\_\_\_\_

Address \_\_\_\_\_ Phone ( ) \_\_\_\_\_

City \_\_\_\_\_ State/Prov \_\_\_\_\_ Country \_\_\_\_\_ Zip \_\_\_\_\_

E-mail Address \_\_\_\_\_

Years in OA \_\_\_\_\_ Number of years of service beyond the group level \_\_\_\_\_

Date continuous abstinence began \_\_\_\_\_ Date maintenance began \_\_\_\_\_

I have read the qualifications for Region/Virtual Services/General Service Trustee, which are reproduced from the Overeaters Anonymous, Inc. Bylaws, Subpart B, on the last page of this form. As a candidate for a position on the Board of Trustees, my signature affirms adherence to those qualifications.

Signature of Candidate \_\_\_\_\_ Date \_\_\_\_\_

REQUIRED FOR REGION TRUSTEE NOMINEES: Signature of Region Officer (Chair, Secretary, etc.) Title Date

REQUIRED FOR GENERAL SERVICE/VIRTUAL SERVICES TRUSTEE NOMINEES ONLY: Per Article IX, Overeaters Anonymous, Inc. Bylaws, Subpart B, Section 5 – Nomination of Trustees, Parts c) and d), (1) All applicants for open position(s) of general service/virtual services trustee must submit their resume to the Board of Trustees ninety days prior to the annual Conference. Such resumes must be affirmed by a majority vote of the applicant’s intergroup/service board or a region in which the applicant has recently served, or a majority vote of the Board of Trustees if the applicant is a sitting trustee. (2) The Board of Trustees, acting as a nominating committee, shall submit a list of nominees for the open position(s), with copies of the nominees’ resumes, to all Conference delegates at least forty-five days prior to the Conference. Signature of Nominee’s Region or Intergroup Officer or Chair of the BOT Title Date (Verifies that candidate’s enclosed resume was affirmed by majority vote as explained in Section reproduced above.)

IMPORTANT

Type or print in black ink only. This application must be sent to the World Service Office by the deadline established by Conference or by the Board of Trustees in the case of trustee appointments. The application must have original signatures by the applicant and the appropriate officers.

You may send by certified mail, return receipt requested to:

Overeaters Anonymous WSO • 6075 Zenith Court NE • Rio Rancho, New Mexico 87144 USA.

You may also fax the form to 505-891-4320, or email it to info@oa.org. Receipt of electronic applications will be acknowledged by the WSO. Do not write beyond the margins. Enter all information on this form. Attachments will not be reproduced for circulation to the delegates.

Additional copies of this form may be requested from the World Service Office or downloaded from

https://www.oa.org/pdfs/trustee\_application.pdf.

Summary of my OA service responsibilities:

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I can bring the following business, professional or other experience, and skill to the board:

I would like to be a Region, Virtual Services or General Service Trustee for the following reasons:

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Brief account of my OA recovery story – physical, emotional, and spiritual:

## **QUALIFICATIONS FOR TRUSTEES**

Article IX, Overeaters Anonymous, Inc. Bylaws, Subpart B, Section 4 – Qualifications

- a) Qualifications for trustee shall be:
  - 1) Seven years in the Fellowship;
  - 2) Five years of service beyond the meeting level;
  - 3) Attendance as a delegate to at least two World Service Business Conferences; and
  - 4) Five years of continuous recovery in Overeaters Anonymous as evidenced by:
    - i) five years of current continuous abstinence;
    - ii) current maintenance of a healthy body weight for at least two years; and
    - iii) emotional and spiritual growth as a result of incorporating into their lives the Twelve Steps and Twelve Traditions as a new way of living.
  
- b) Qualifications for trustee must be met at the time of application for trustee is submitted to the WSO. Specifically, such trustee nominees must also have:
  - 1) Worked through all Twelve Steps;
  - 2) Declared themselves as practicing the Twelve Steps to the best of their ability;
  - 3) Declared themselves as committed to the Twelve Traditions of Overeaters Anonymous; and
  - 4) Affirmed these additional qualifications on their trustee application forms.
  
- c) Upon election, each trustee shall make a commitment of:
  - 1) Adherence to the Twelve Steps, Twelve Traditions and Twelve Concepts of OA Service.
  - 2) Continual recovery, including abstinence and maintenance of a healthy body weight throughout the entire term(s) of office. Each person shall be the judge of his or her recovery including abstinence and maintenance of a healthy body weight.
  - 3) Compliance with all terms and provisions of the prevailing Overeaters Anonymous Inc. Bylaws.

### **SPECIFIC DUTIES OF GENERAL SERVICE TRUSTEES**

Article IX, Overeaters Anonymous, Inc. Bylaws, Subpart B, Section 2c) Specific Duties

- 4) The general service trustees shall have general authority with respect to the routine conduct of the business affairs of the corporation, including the following specific duties:
  - i) To maintain a World Service Office and to receive and disburse all funds contributed to the World Service Office for the benefit of Overeaters Anonymous as a whole, so that the Fellowship of Overeaters Anonymous need never be organized in any legal or official manner.
  - ii) To receive, manage, control, use and disburse in such manner as the board may deem advantageous to Overeaters Anonymous, all gifts and contributions, monies and properties of every kind received by the Board of Trustees for Overeaters Anonymous. The board must decline all outside contributions in accordance with Tradition Seven.
  - iii) To have the books of the corporation and any and all affiliated bodies, foundations, and nonprofit corporations audited and to furnish an accounting of all financial transactions at the regular annual meeting of the Conference.
  - iv) To submit minutes of the general service trustee meetings to the Board of Trustees.

### **SPECIFIC DUTIES OF THE VIRTUAL SERVICES TRUSTEE**

Article IX, Overeaters Anonymous, Inc. Bylaws, Subpart B, Section 2c) Specific Duties

- 3) The virtual services trustee (VST) will represent virtual groups and service boards at the Board of Trustees, and will support virtual services in a manner similar to regional trustees' support of the OA regions.