

# REPRESENTATIVE ASSISTANCE APPLICATION FORM

## Region 9 Assembly 2016

Please fill in this form if you wish to be considered for financial assistance for attendance at the 2016 Region 9 Assembly in The Netherlands. (Please note; priority to those IGs and NSBs that cannot afford to fund a delegate on their own, to those with the greatest distance to travel and to those attending their first Assembly). Consideration will be given to the overall financial position of the service body applying for funding in comparison with the other applications and therefore it is required that you attach the latest financial summary of the service body and give details of any funding for attendance at Region 9 Assembly from elsewhere.

Name of Representative	
E-mail address	
Intergroup, National/Language S.B.	
WSO Registration Number	
Name of SB's chair	
Signature of SB's chair	

Please estimate your costs in **Euros** and provide a detailed breakdown of your expenses (please, see the Assembly and Convention flyer for cost of accommodation and food).

**It is important to vote in an alternate in case your representative is unable to go.**

Travel(airplane/train tickets, mileage	€.....
Travel (taxi, subway, bus)	€.....
Travel (visa, if needed)	€.....
Registration fee	€.....
Food	€.....
Accommodation	€.....
Total Cost	€.....
Own S.B. contribution	€.....
Funding received from other S.B.'s	€.....
<b>Funding requested from Region9</b>	€.....

Please submit this form, not later than **June 26<sup>th</sup>, 2016** to the Region 9 Treasurer and enclose a **financial statement** of your service body. It is important that those service bodies requiring assistance return the application form in time so that we are able to provide financial help.

Please note that once your service body has been granted representative assistance, you still have to **register** with the R9 secretary in order to attend the assembly.

Email: [treasurer@oaregion9.org](mailto:treasurer@oaregion9.org)  
 Postal address can be requested via e-mail.

You will be contacted by July 26th, 2016 if your SB is to receive funding.

The Treasurer will liaise with you regarding disbursement of funds if your service body is funded. You will be asked to acknowledge receipt of the money. **If for any reason your funded SB's representative is unable to attend – all funds must be reimbursed to R9 immediately.**

**Please see notes below for details of dates  
extracted from the Region 9 Bylaws & P&P.**

Date of forthcoming Assembly & Convention in The Netherlands 26<sup>th</sup> October to 30<sup>th</sup> October 2016

Therefore dates to be extracted from the details below:

Representative Assistance form to be returned by June 26<sup>th</sup> 2016 (2 months after date of sending).

Region 9 Board authorized to make the payments for assistance by 26<sup>th</sup> July 2016 (3 months before).

**As per Region 9 P & P  
V FINANCE AND BUDGET**

**FINANCIAL ASSISTANCE FOR REPRESENTATIVES TO REGION 9 ASSEMBLY**

Financial assistance be granted to representatives of Region 9 service bodies and R9 Committee Chairs travelling to Region 9 Assemblies. Draft claim form approved. (1985b) (2013k)

That the mailings to all member groups and Intergroups as in article 5(ii) of the Bylaws, shall include applications for assistance. This application form will also be posted on the R9 website.

Completed application forms will be submitted to the R9 Treasurer at least 3 months prior to the date of the Assembly. (2012g)

It is required that the service bodies requesting such funds attach to the application form for assistance – the latest financial summary of the service body and that they give details of any funding for attendance at Region 9 Assembly from elsewhere. The Region 9 Board are authorized to consider (by email) those applications (2012g) having regard to the funds agreed in the budget by the Assembly (2014c). (N.B. Budget for The Netherlands agreed at €3000)

The Assembly resolves that priority for financial assistance for Regional representatives travelling to the R9 Assembly will be given to those IGs and NSBs that cannot afford to fund a representative on their own, to those with the greatest distance to travel and to those attending their first Assembly. (1996h) (2011c).

**Please note: Payment of this assistance will be made through the Region 9 Treasurer who will determine with recipient details of payment.**

**All Service Bodies**, please take notice to what is written about **Qualifications for Representatives** at Region 9 Assembly, in the Region 9 Bylaws (in Article IV – Membership of Region 9 Assembly, Section 3 – Qualifications (page 5):

- a. Each representative shall be elected by the Intergroup, National/Language Service Board or  
unaffiliated groups they serve.
- a. The term of Region 9 representative shall be designated by their Intergroup, National/Language Service Boards or unaffiliated Groups and each representative is always subject to recall by those who selected them.
- c. Each representative should have a minimum of six (6) consecutive months of current abstinence and at least one (1) year service beyond group level.