ASSEMBLY MINUTES

REGION 9 ASSEMBLY 2015

Paris, France
October 28-30, 2015
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Table of Contents</td>
<td>2</td>
</tr>
<tr>
<td>Introduction to the Assembly Minutes 2015</td>
<td>3</td>
</tr>
<tr>
<td><strong>WEDNESDAY 28th October</strong></td>
<td></td>
</tr>
<tr>
<td>1. Settling in</td>
<td>4</td>
</tr>
<tr>
<td>2. Informal Opening – Orientation Meeting - Adoption of the Agenda - Parliamentary Procedure - Adoption of 2014 Assembly Minutes - Adoption of Ground Rules - General Overview of the Assembly</td>
<td>5 - 7</td>
</tr>
<tr>
<td>3. Abstinence Workshop</td>
<td>7</td>
</tr>
<tr>
<td><strong>THURSDAY 29th October</strong></td>
<td></td>
</tr>
<tr>
<td>1. Official Opening – Readings – Reports and Questions arising out of Reports</td>
<td>7 - 9</td>
</tr>
<tr>
<td>2. Questions arising out of Motions</td>
<td>9</td>
</tr>
<tr>
<td>3. 7th Tradition Workshop</td>
<td>10</td>
</tr>
<tr>
<td>5. Translations Workshop</td>
<td>11</td>
</tr>
<tr>
<td>6. Formal Discussion and Vote on Consent Agenda, Bylaws Amendment Motions and New Business Motions</td>
<td>12 - 23</td>
</tr>
<tr>
<td>7. Strategic Plan Presentation</td>
<td>23</td>
</tr>
<tr>
<td>8. Committee Sessions</td>
<td>23</td>
</tr>
<tr>
<td>9. Election of Service Positions</td>
<td>23 - 25</td>
</tr>
<tr>
<td><strong>FRIDAY 30th October</strong></td>
<td></td>
</tr>
<tr>
<td>1. Opening and Readings</td>
<td>25</td>
</tr>
<tr>
<td>2. Deadline for submitting Emergency New Business Motions</td>
<td>25</td>
</tr>
<tr>
<td>3. Election of Assembly/Convention Venue for – 2016 - Continued</td>
<td>26</td>
</tr>
<tr>
<td>4. Formal Discussion and Vote on New Business Motions - Continued</td>
<td>27 - 28</td>
</tr>
<tr>
<td>5. Approval and Adoption of 2015-2016 Budget, and 2016-2017 Suggested Budget</td>
<td>28 - 29</td>
</tr>
<tr>
<td>7. Election of Region 9 Delegates - WSBC 2016</td>
<td>29 - 30</td>
</tr>
<tr>
<td>8. Committee Session Reports</td>
<td>30</td>
</tr>
<tr>
<td>9. Election of Region 9 Delegates - WSBC 2016 - Continued</td>
<td>31</td>
</tr>
<tr>
<td>10. Formal Discussion and Vote on New Business Motions - Continued</td>
<td>31 - 37</td>
</tr>
<tr>
<td>11. Wrap Up Session</td>
<td>37 - 38</td>
</tr>
</tbody>
</table>
INTRODUCTION TO THE ASSEMBLY MINUTES 2015

These are the Minutes of Region 9 Assembly held in Paris, France from Wednesday 28th until Friday 30th October 2015. The minutes contain facts of discussions held, reports on workshops and committee sessions, and the changes discussed and voted on regarding R9 Bylaws and Policies & Procedures. In the Appendices you will find the list of the attendees at the Assembly, Committee Reports, Workshop Reports, etc.

Each day started with readings from OA literature such as: the 12 Steps, 12 Traditions, 12 Concepts of OA Service, Region 9 Motto, Region 9 Statement of Purpose and Responsibility Pledge. We also had Work All Twelve Steps readings, and Trivia questions several times a day; the attendee with the right answer, received a prize.

Before and after the meetings each day, we said the Serenity Prayer, first in a language represented at the Assembly, and after that in English. We heard the Serenity Prayer spoken in: French, Danish, Gaelic, Swedish, Hebrew, Dutch, Italian, Hungarian, Flemish, Icelandic, Arabic, German, Greek, Zulu, Spanish, Russian, and English.

We had visitors attending the Assembly from different countries including France, Spain, Poland, Ireland, Switzerland, Italy, Egypt, and England. Approximately 6 visitors each day, during the three days. They participated in the workshops and the Committee sessions, and assisted whenever needed.

The 7th Tradition basket was passed during the Assembly.
WEDNESDAY 28th October, 2015

1. Settling In and Announcements

- Region 9 Chair, Susan, welcomed everybody to the 32nd Region 9 Annual Assembly, at 17:00.
- The 12 Steps, 12 Traditions, 12 Concepts of OA Service, R9 Motto, R9 Statement of Purpose, Responsibility Pledge, and Step 3 Prayer were read.
- It was stated that Assembly registration and contributions to be given to the R9 Treasurer, if not done yet.
- The R9 Board introduction: Susan (Chair), Mette (Secretary), Elena (Acting Treasurer), Stella (Trustee) Esti (2015 Parliamentarian).
- Welcome and thank you to all R9 representatives, Region 9 Board, Trustee, 2015 Parliamentarian, France for hosting, NSB France, Volunteers, and Visitors.
- Final Green Dot/Mentor allocation was made.
- There was an announcement regarding the Region 9 Chair's Message that goes out each month through email. A Region 9 Newsletter goes out every second month, and is put on R9 website www.oaregion9.org. On the international OA website www.oa.org, is "Carrying the Message"; (will also be put into a little card), originated from R9 PI Committee. Meeting List on OA website is mixed up at the moment, make sure to check your Service Body/Meeting information. Professional Exhibits Fund, and WSBC Motions has been out on R9 Email, TSW Speakers List, A Step Ahead, the Courier, Important international OA dates, workshops, information from WSO and WSBC Committees, and RCC can also be found on OA website.
- WSBC 2016 takes place from April 27 to May 2, 2016, in Albuquerque, New Mexico, USA. If you want to apply for assistance from the Delegate Support Fund (WSO), the deadline is on November 2nd 2015. It is important to vote on and include an alternate delegate when registering. Delegate qualifications for attending WSBC were read by the Parliamentarian.
- World Service Convention 2016 will be held in Boston, Massachusetts, USA. September 1-4, 2016.
- We will have a vote on the 2016 & 2017 R9 Assembly & Convention hosting countries
- Service positions available this year: R9 Chair, R9 Treasurer, Banker. Committee Chairs: Literature & Translations, Electronic Communications, Twelfth Step Within, and Public Information.
- There were volunteers from the Representatives to lead the 3 OA meetings (Abstinence; Working All 12 Steps; Individually Passing on the Message).
- The liaison list with countries not present at the Assembly was presented for representatives to select a country to contact when home again. The paper hand-out with questions gives information on what to say to the countries not present.
- R9 was fund raising through the sale of 7th Tradition items: card cases, luggage tags, and magnets. A raffle for Lifeline subscription and a 50/50 draw were held. It all took place at the Convention following the Assembly.
- Announcement of new OA approved literature. OA Lifeline was given to all Representatives and visitors. OA Handbook was given to all Representatives.
- Fifteen countries were represented at the Assembly: France, Denmark, Ireland, Sweden, Israel, Netherlands, Italy, Hungary, Belgium, Iceland, DDOA (German speaking Language Service Board), Greece, South Africa, Russia, and UK.
2. Informal Opening – Orientation Meeting – Adoption of the Agenda – Parliamentary Procedures - Approval of the 2014 Assembly Minutes – Appointment of the Minutes Approval Committee 2015 – Time Keeper & Timing - General Overview of the Processes of the Assembly

Informal Opening

● The representatives shared briefly from their SB/IG about their problems, concerns and triumphs.
● **Ireland:** Rep of Spirit of Hope IG; have a retreat every 6 month, try to invite speakers from R9. Have held PI/PO open meeting in Dublin; over 200 doctors were invited, Cork IG do it simultaneously. An OA member did an interview on the national radio.
● **UK:** Rep of Caledonian IG; the IG was formed 4 years ago, and has 21 groups. First time they were able to send a representative to R9 A&C.
● Reps of South East England IG; PI event at a national healthcare/eating disorders conference. Will have a retreat this year. 7-8 groups within the IG, 78 groups in the area.
● Rep of NSB GB; covers England, Wales, and Scotland. A couple of OA books have been printed, book marks etc. have been made for 7th Tradition. Concern; to get people to do service on NSB, and on the IG’s. At National Assembly there was a very useful discussion regarding doing service.
● **Belgium:** Rep of NSB; try to carry the message, lots of newcomers. OA in Belgium is not big.
● **Greece:** Rep of NSB Greece; had an increase of groups after hosting R9 A&C 2014, the hosting last year gave an amazing boost to OA Greece, and the National Assembly. PI did a TV interview. Lot of newcomers. TSW held a convention with 12 Steps/Traditions workshop with Stella (R9 Trustee). Have 12 Steps workshops. Concerns; long time members relapses.
● Rep of NSB Greece; try to translate as much as possible, need to have more people to do service.
● **Hungary:** Rep of NSB Hungary; many new people from other groups, can’t keep them, some moved to Hungary, ask new members. Not enough sponsors.
● **Sweden:** Rep of SSR Sweden; have had some time without IG’s; work is good with SSR serving the country and the groups directly. Have created various committees, the committee members are also the Board. Had a service conference in April, a lot of newcomers, and people to do service. “For Today” to be translated.
● **Italy:** Rep of NSB Italy; recently had a convention in Rimini, topic was Service, problems making people do service.
● Rep of North Italian IG; need people to do service so no treasurer or chair at the moment. Did PI at hospitals, also a lot of events due to EXPO. Had a 1-day Big Book Study. The IG have 17 groups, some groups are interested in special dates like IDEA Day, and are interested in collaboration with each other.
● **Israel:** Rep of NSB Israel; translated the “For Today, Work Book”, this has been very popular. The last year extended a Face book add, 250000 have seen it, and 10000 clicked on the add; Coming to OA. Some groups called “Primary Purpose” have started, NSB decided to let them register for now, despite the fact that they are only using AA Big Book.
● **France:** Rep of NSB France; have been working very hard on the organisation of R9 A&C with very few people to do the service. Hope to have the same consequences as in Greece, because France are looking for newcomers.
● **Iceland:** Rep of NSB Iceland; translated “Voices of Recovery”, this has been going on for some years. Not a lot of people willing to do service, will therefore have a convention again. Wrote articles for newspapers, talking in hospitals, started an OA Birthday meeting, less people are going to OA now.
● **South Africa:** Rep of Johannesburg; have their own IG, and are not affiliated with any other. 7 meetings in Johannesburg. Had a quite successful conference. Applied for the print of the R9 PI Leaflet, printed 500 pieces, this is especially to bring with you if you are going to hospitals, doctors, and to people never been in OA. Slogan raffle for 7th Tradition at meetings; to take a slogan, all draw one and get a price. The winner brings the price for the next meeting, slogan to be brought too, and read. Got a full page article in a newspaper.
● **Netherlands:** Rep of Dutch IG; OA is still growing, 4 more meetings now; 3 spoken Skype meetings. Have their own OA story book with stories from Lifeline, and OA Members. Will have a retreat in May 2016, with Dutch and English meetings, and workshops. Would like to invite speakers in for this purpose. IG meeting are in different cities to attract more people, IG’s have difficulties to fulfill service positions.
● Rep of Dutch IG; everyone is very welcome to join the retreat in the spring, more information later. 5
Roll Call
The roll call was a celebration of our length of time in OA. All stood up when their number of years was mentioned; "up to 1 year...2, 3, 4, 5, 6, 8, 10, 15, 20, 25, 30 years, or more". At the end we were all standing, and we all clapped.

3. Credentials Report
Total number of voting members present 30.
17 countries represented:
Belgium, Denmark, England, France, Germany, Greece, Hungary, Iceland, Ireland, Israel, Italy, Netherlands, Russia, Scotland, South Africa, and Sweden.
Quorum constituted; 5 countries represented.
Credentials Report accepted and adopted as presented.

Orientation Meeting
● Adoption of the Agenda
The Agenda was adopted as presented.

● Organization of the Binder Material
The many updates to the Binder Material were briefly reviewed, and announced by the Chair;
Section C: bp. 7 & 10b - updated.
Section D: bp. 15-20 - binder page numbers to be added.
Section H: bp. 31-38 - "June 2014", to be corrected.
Section H: bp. 39 - Bankers Courtesy Report, not included.
Section M: bp. 45 - PI Committee Report (Chair made sure that all had the right printing outcome).
Section P: bp. 70-70i - BM12, binder page numbers to be added.
Section X: bp. 181a-b - added.
Section X: bp. 181c - Chair's Report on 3rd RCC Meeting, not included (will be send out).
Section Y: bp. 182-183 - corrected.
Section Z: bp. 218 - binder page number to be added.

● Parliamentary Procedure
The parliamentary procedure and Robert's Rules were briefly explained to the Assembly.

● Adoption of Ground Rules 2015
Ground Rules 2015 were read to the Assembly, and adopted.

● Approval of the 2014 Assembly Minutes
The 2014 Assembly Minutes were approved.

● Appointment of the Minutes Approval Committee 2015
The committee members appointed were: Rachel, Isabella, and the new R9 Chair (to be elected).

● Timekeeper & Timer
Timekeeper appointed was: Travice.

● General overview of the processes of the Assembly.
The formal format of the Assembly and the Consent Agenda were explained by the Parliamentarian.

Region 9 Chair – explanation of responsibilities (during R9 Assembly & all year)
The Chair explained the R9 Chair's responsibilities to the Assembly for 2 minutes.

Region 9 Secretary – explanation of responsibilities (during R9 Assembly & all year)
The Secretary explained the R9 Secretary's responsibilities to the Assembly for 2 minutes.

Vote by show of hands to postpone the break to 21:25 to do business. Agreed.
Length of Abstinence in Program
Length of abstinence. In total ... 180 years!!

Statement on Abstinence & Recovery
Statement on Abstinence & Recovery was read.

4. Abstinence and a Plan of Eating Workshop
(Red Report Appendix ??)

Embrace the Similarities
Love the Differences
In all our Affairs

THURSDAY 28th October 2015

1. Official Opening

2. Readings
The 12 Steps, 12 Traditions, 12 Concepts of OA Service, R9 Motto, Region 9 Statement of Purpose, Responsibility Pledge, and Step 7 Prayer were read.

3. Credentials Report
Total number of voting members present 24.
17 countries represented:
Belgium, Denmark, England, France, Germany, Greece, Hungary, Ireland, Israel, Italy, Netherlands, Russia, Scotland, South Africa, and Sweden.
Quorum constituted; more than 5 countries were represented.
Credentials Report accepted and adopted as presented.

4. Questions arising out of Reports:

● Chair's Report
No questions were raised.

● Secretary's Report
No questions were raised.

● Treasurer's Report, Finance & Budget Committee Report, Suggested Budgets, Financial Statements, & Banker's Report
Q: if we have an assumption that service bodies which received funding, are from small OA countries who usually can't afford to send any representatives to R9 Assembly, how can a country with over 100 meetings, get funded?
A: the R9 Board discusses the applications with the Trustee and Banker. How far are the people travelling, have they been at assembly before etc. We take the service bodies' account information into consideration, and decide. We had 6 applicants this year, all 6 got some funding; none got all they applied for, they are supposed to contribute themselves. 5 came; one could not make it. A country that has 100 meetings does not necessarily means that they have good finances. Clarification from DDOA; some of the money they used for sending a representative, was taken from their reserves.

● Trustee's Courtesy Report
Q: if every group in OA was to contribute ($2.88 a week), would OA as a whole then be self supporting?
A: a presentation will be given later. Hopefully this will clear up any questions.
Literature & Translations Committee Report
Chair: Irenne, not present at the Assembly.
Q: what did the committee do last year, except for sending out the translations letter out?
A: that was the actual work of the committee for the last year. Irenne and Mette worked together on the letter, before it went out. For the last couple of years, Irenne tried to get people to respond to the letter; almost no one responded.
Q: do we have a rough idea of what is translated?
A: Stella is hoping to cover that during the Translations Workshop. Stella asked the Committee to send back some information on anything translated, and in what language. That includes not only literature, but also workshops, and things downloadable in English on www.oa.org.
Chair: it is vital that we do go back home, and get the person is dealing with the literature, to send the new information to Literature & Translations Committee, as well as R9 Trustee.

Electronic Communications Committee Report
Q: are you the only member left in the Committee?
A: yes, no one responded.
Q: accessible for Committee Chairs with a password, how do we deal with that password?
A: the password was sent to all the representatives. Almost no one uses the generic email addresses, these are very useful tools. Also the Board and Trustee got access. After each assembly, the password will change, and be sent to the new Board members, and Committee Chairs.
Q: what is the work of the Committee, for people who want to come on to it?
A: people in the Committee at the Assembly 2014, had many new ideas, and decided what they wanted to work with regards to make the website better, but no one answered. So the new Committee members have to decide what should be done now.
Q: do you need technical skills to be on that communications?
A: basically you do not, so if you have any idea to make the website, or communication better, it's good. As an example from last year: podcasts/speakers to be put on in other languages were discussed; then the technical stuff can be done by Perline, and another member can work on the other things regarding podcasts. Those podcasts can be translated into your own language, to make people in your country, understand it better. A good idea to link with Literature & Translations Committee to have audio communication in many languages, also, all the podcasts on www.oa.org could be translated.

Bylaws Committee Report
No questions were raised.

Public Information Committee Report
WSBC/WSO was running an Google Ad campaign in just English, in the budget no other languages/areas were included. Applied for certain languages in Europe, this was considered as not urgent, but WSO has now agreed to run these adds in French, Spanish, Italian, and Greek, this autumn. French is also in Canada, Spanish and Portugese in South America, hope to expand to more languages, Arabic, Russian, Hungarian, Danish, Swedish, Hebrew...
Q: Do you know if it is running successfully?
A: they run successfully in US, with a lot of clicks. As members, don't click on them; they are for people from outside the Fellowship, to donate. It is only to see the results of how many are actually looking at them.
Q: Why not click on the ad?
A: We want to see how the ad campaign is affecting newcomers. The Google ad costs money per click; OA's money will be wasted on people who already know about OA, we save those clicks to people.
Q: When it appears in ones own country, can we make people aware not to click?
A: at WSO Naomi Lippel are leading the campaign, and know more.
Q: Do you know how much they will spend for the whole, and for each language? how much does each click cost?
A: budget for the whole campaign is about $25000, not a lot of money.
5. Questions Arising Out of Motions
Q: BM 24; how much have we already translated of the PI stuff. why do we want to translate a piece of literature?
A: it is not only the literature that is approved locally from within the Region like the leaflet, it is for example, to be able to translate those items, that have not yet received approval from WSO, or BOT. The need arose because we do have stuff on our website that are R9 Board approved; workshops, ideas that work etc. R9 Bylaws do not allow service bodies to apply for translation funding for literature which is not approved by WSO, or BOT. So if it is approved at Region level, you can't get funding.
Q: this is for not-approved literature, also from www.oa.org?
A: it does not apply to that, all that is on the OA website is approved. PI Leaflet; the purpose of the printing of the leaflet, was to get it out to all for you to translate it. This was done as a service to your service body. The PI Committee produced it, but South Africa applied for funds to print it, and were given extra money so that we could bring to you. Then you can apply for translating and printing. The printing comes under Translation/Project Fund. The wording on BM 24 should maybe be "locally approved" instead of "not approved". This will be brought up during the discussion tomorrow.
Q: is it possible to put the PI stuff on the website because we are not selling it, for everybody to see it?
A: this can be part of the committee sessions. The purpose of this, since it was PI, was not to print it and sell it, but it was to translate it and print it and give out out as a PI tool. That is a stronger reason to put it on the website.
Q: BM 21; it's talking about duplication in P&P, is something new added, or are it two things in the P&P that is already there?
A: There is a lot of overlapping, we need to re-word things, whether that means to add a few new ideas, or not. That's why it's really important to notice what is underlined, and what's crossed out. There are changes like newly added lines.
Q: is the priority now for the secretary, and then the treasurer to go to WSBC?
A: yes. Also, the board has to determine who to go. The motion changes it to make the assembly determine who to go. It could still be an officer, or it could be someone else applying, not necessarily the board. One year we had money to send 1, another year we had 3; Secretary, Treasurer, and 1 representative. This is changing that priority.
Q: in BM 14, there are several places where the board aren't written to approve anything ex. point 2 "determinate to initiate new products ...", this has typically been once a year, but the board has been involved in that. It's not only for the Committee to approve that, the board has to be involved in that, why is this not stated in the motion?
A: we have products, and as an example their colour can be determined be the Finance & Budget Committee, and otherwise instructed, with approval from the R9 board. It felt like another decision making would be quite inefficient if it goes back and forth, for instance, the little card case. It gets complicated if we say "we want purple painting...no we want...".

6. Region 9 Acting Treasurer - Explanation of Responsibilities (during R9 Assembly & all year)
Region 9 Acting Treasurer, explained to the Assembly about the responsibilities of the Treasurer, for 2 minutes.

7. Region 9 Acting Banker - Explanation of Responsibilities (during R9 Assembly & all year)
Region 9 Acting Banker Belle, not present at the Assembly. Banker needs to be residing in UK. Responsibilities were explained to the Assembly by Acting Treasurer, for 2 minutes.
7th Tradition Workshop
Trustee gave us a 7th Tradition workshop with explanation of service body contributions.
(Report Appendix M)

8. 2015-2016 & 2016-2017 Suggested Budgets – Presentation and Discussion
Region 9 Acting Treasurer, Elena, presented the 2015-2016 & 2016-2017 Suggested Budgets.

Discussion Regarding 2015-2016 Budget:
We only make a comparison to see what has been done during last year, and how it has changed from June 16th, it's not 2 budgets, only 1. We already have adopted 2015-2016 Budget in 2014, we only have to agree on 2016-2017 Suggested Budget. This is only a suggestion. Most organizations have to choose a financial year, sometimes they choose a calendar year; as R9 traditionally has met in the autumn, so as whatever we choose as a year, we will be far away from that year. If you would only deal with the calendar year, the information we would have is nine months old. So we have to look at what is going to happen this year, and into the following year. Then the Board can make decisions about where they go. The suggested Budget last year, runs up to 31th of May 2016. We are already half way through that year, we also have a little bit more information about what the income may be during that year. When we sit next year, in the autumn, we are a part way through that year, and the Board would need to make decisions, for instance: they need to know where the chairs are going to their 3rd RCC Meeting. If you don't make that decision within that next year's budget, they can't make that decision. So that is why we are to deal with 2 budgets; we are dealing with 2 financial years. The remainder of this year, and the next financial year will start from May 2016.

History: We did have only 1 suggested budget, and because when we had to approve that budget, it was already half, or almost over. Last year some proposed a motion to change what we have now; 2 suggested budget. To create a budget for 18 months so we could catch up, so it would be ahead of us rather than behind of us. This motion was defeated.

The reason why we chose the 31st of May a few years ago, was we always meet in the autumn which is written in P&P, to give enough time for the accounts, and go to the accountants. The current reserve is on the balance sheet. In the reserve is €9450 to allocate. €8000 is going to WSO, but can be used for delegates to WSBC. The reserve is used for unknown expenditures. The budget has two line items 1 for the Chair, and 1 for another person; the last item, are only one for the Region. Not the same; Chair is obliged to go to RCC meetings. The R9 Board, and R9 Chair is funded differently; Chair is funded by R9, to go to WSBC, not by WSO. We have in our budget funding for sending delegates, in many years we did not have money to send any. We are sending people who are representing R9 as a whole. We do not have a budget for delegates from service bodies (SBs) within the Region, only to send delegates representing R9 as a whole; SBs have been helped financially to go. If we want to put more into line item 3008a (R9 Delegates to WSBC), we can't take money from the reserve; reserve has already been decreased. In relation to that, to send contributions to WSO from R9, is 100 percent more than last year, if we cut half, it is still double the amount of last year. We can bring this information back to our SBs, and groups. It is proposed to give 5 percent more Trustee: when we take money from line item 3101, it has an impact on what we are contributing to WSO. We can bring this information back to our SBs, and groups. It is proposed to give 5 percent more. If a SB are sending money directly to WS, the R9 figures are completely different; then WS doesn't record it as contributions from R9. The figure can't be increased if people send directly. The suggestion is to transfer €3000 to line item 3008a to increase the amount we have for sending R9 Delegates, from the contributions to WSO (line item 3101). Chair believe this Body can agree on a standing decision that, in case no WSBC Delegate Applications are received, or if they are already supported by their service bodies, or if anyone of the 2016 WSBC Delegates, can't make it, or if we don't use any of the money for this purpose, then the proposed new amount of €4500 can go to directly to WSO as an extra contribution. When we are talking about a contribution, we are talking about the region. Some of that money could be send to Delegate Support Fund, if we have a deficit at the end of the year. This is R9 finances, and on this Budget we decide if, and what, we want to move; what we decide to move in our own budget, affects how many delegates we are able to send. Tradition 7; when we contribute to WSO, it can be done financially, are we going to...
contribute this or this amount, it's about the way we are contributing. We are sending less delegates than other regions. They are going to represent all of us, not only their countries. Delegates Support Fund, is specifically for service bodies to apply for.

As it is now, the priority of sending R9 WSBC Delegates, are: Secretary, Treasurer, and 1 representing the Region as a whole. This year, we have a motion (BM 21) which will clarify if we are to send more, or others, than those. If the motion is passed, we still have 3 to go. To deal with this particular motion before voting on the budget, to clarify how we should discuss budget line item 3008a. And to see if the Assembly want to adopt the motion, or to let P&P stay as is (with the priority), or if the Region, from now on, will elect delegates from among R9, instead.

The difference between a R9 Delegate, and a delegate representing a service body is that the last mentioned, do not represent the Region as a whole, but only the service body. WSBC; R9 Chair get financial support from R9, not WSO. In the budget, we have line items for sending R9 Chair, and another one for sending R9 Delegate(s); representing R9 as a whole. We do not have any line item for sending people representing their service body.

Translation/Projects Fund; would like to allocate money for translation of the PI Leaflet (for the countries to apply for). It is also possible to apply for funding to translation, from WSO. We can't take money from any other line item for this purpose, during the year, we have to wait till next Assembly.

Suggestion: to increase line item 3008a with €3000, from line item 3101, for sending R9 Delegates to WSBC.

Suggestion: to increase line item 3100 with €1000, from line item 3101. Translation/printing of PI Leaflet.

Discussion on 2016-2017 Suggested Budget.

Discussion Regarding:
We will be voting on 2016-2017 Suggested Budget this year, and discuss it next year. Line item 3100 Translation/Projects Fund: €2000. If the suggested allocation of €1000 doesn't pass, suggests to up it next year.

Line item 3008a R9 Delegates to WSBC: will be kept as €1500, to see if our situation has changed till then, and if we have the money, then up it. The Finance & Budget Committee can actively look at the line item during the year, to see if it can be upped. Not to be changed now. Representatives to take it back to their service bodies that R9 welcome contributions.

"1.18" on top are in Euros, to ease understanding.

All the suggestions for 2016-2017 Suggested Budget will be voted on, on Friday, but can be changed from now on, if any new suggestions.

Voting on to vote on BM 21 before the 2015-2016 Budget are voted on:
Vote by show of hands.
The proposal was adopted

The Finance Committee brought back the Suggested Budgets to the Assembly on Friday.

9. Region 9 Trustee – Explanation of Responsibilities (during R9 Assembly & all year)
Region 9 Trustee, explained to the Assembly about the responsibilities of the Trustee, for 2 minutes

Translations Workshop
(Report Appendix L)

Credentials Report
Total number of voting members present 19.
17 countries represented:
Belgium, Denmark, England, France, Germany, Greece, Hungary, Iceland, Ireland, Israel, Italy, Netherlands, Russia, Scotland, South Africa, and Sweden.
Quorum constituted; more than 5 countries were represented.
Credentials Report accepted and adopted as presented.

Updated Credentials Report, voting members present, 20.
Updated Credentials Report, voting members present, 22.
10. Formal Discussion and Vote on:
   - Consent Agenda
   - Bylaw Amendment Motions
   - New Business Motions

Chart 1: Consent Agenda
To be considered all together.

Changes to the Consent Agenda:
BM 10: editorial, to strike "2014", and insert "2015".
BM 16: editorial, to strike "standard", and insert "sample".
BM 18: editorial, to strike "2014", and insert "2015".
Pulled:
BM 15 was pulled from the Consent Agenda.
BM 25 was pulled from the Consent Agenda.
Consent Agenda required two-thirds vote to adopt.
Vote by show of hands.
The Consent Agenda was adopted.

BL A
AMENDMENTS TO THE BYLAWS
To update wording in Bylaws.
Move to amend the Bylaws, Article VII, Section 3 by striking and inserting as follows:
"Section 3 - The Twelve Steps, Twelve Traditions, Twelve Concepts
The Region 9 Bylaws Article XIV. The Twelve Steps, Twelve Traditions, Twelve Concepts cannot be amended by this Assembly"
"Section 3 - Amendments to The Twelve Steps, Twelve Traditions, Twelve Concepts of Service
Amendments to The Twelve Steps, Twelve Traditions, Twelve Concepts of Service of OA may only be made as per OA Inc Bylaws Subpart B, Article XIV section 1."

BL B
MEETING TIMES AND NOTIFICATION
To update procedure in Bylaws.
Move to amend the Bylaws, Article V, Section 5 by striking and inserting as follows:
"Agenda for the Region 9 Assembly will be emailed at least sixty days prior to the Assembly to all those service associations and registered Intergroups."
"The material for the Assembly will be emailed at least sixty days prior to the Assembly to registered representatives and invited visitors to the Assembly. The Agenda and materials for the Assembly, except for the list of attendants, will also be placed on the Region 9 website."

BM 1
ASSEMBLY - DESCRIPTION
To update policy in P&P.
Move to amend P&P, Section I by striking as follows:
"Motion to call the European Service Meeting, The R9 European Service Meeting agreed (1991m)"

BM 2
REGION 9 TRANSLATIONS - DESCRIPTION
To update policy in P&P.
Move to amend P&P, Section IV by striking and inserting as follows:
"The Translation guidelines submitted by the R9 Literature and Translations committee (2012q) in 1999 and updated in 2002 and approved in 2005 have now been rescinded and R9 will now refer to the document Region 9 uses 'OA GUIDELINES - TRANSLATIONS GUIDELINES FOR OA LITERATURE' which is available on the www.oa.org website for the worldwide fellowship of OA (2011b)."

BM 3
BOARD POSITIONS, AND DUTIES - CHAIRPERSON
To use correct wording.
Move to amend P&P, Section II by striking and inserting as follows:
"Represents R9 in the Board of Trustees Intergroup BOT and Region Chairs Committee (IGAR) (RCC)"
BM 4
CONVENTION
To insure P&P reflects current practice.
Move to amend P&P, Section X by striking as follows:
"DURATION OF CONVENTION AND MISC
Length of Convention at the discretion of its host SB. (1991)
The annual Region 9 Assembly will be held within Region Nine. On even years, a Region 9 Convention will not be necessarily held. (1999b)"

BM 5
SERVICE BODIES
To clarify wording in P&P.
Move to amend P&P, Section VII by inserting as follows:
"MANUAL FOR NATIONAL/LANGUAGES SERVICE BOARDS
Motion adopted that Region 9 should produce a Manual for National and Languages Service Boards, including sample Bylaws, that allow flexibility and options for different needs, with examples from bylaws already established and from current draft. (2001b)
Move that the Assembly adopt the outline of the guidelines as revised for National/Language Service Boards under the title Region on the Region 9 Website. (2005c)"

BM 6
WORLD SERVICE BUSINESS CONFERENCE & WSO
To use correct wording.
Move to amend P&P, Section IV by inserting as follows:
"FUNDING OF REGION 9 CHAIR TO WSBC
Region 9 Chair to attend every World Service Business Conference. (1989)"

BM 7
WORLD SERVICE BUSINESS CONFERENCE & WSO
To delete policy that is no longer needed.
Move to amend P&P, Section IX by striking as follows:
"COMMUNICATION FROM WSO
Move to instruct WSO that all mailing sent out to Service Bodies and which require responses to be returned to WSO, will allow for a minimum of 60 days for the required response to be returned. These mailings will be made available electronically and electronic returns will be acceptable. (2002k)"

BM 8
FINANCE AND BUDGET
To update job description of the Banker.
Move to amend P&P, Section V by inserting as follows:
"BUDGET & FINANCE COMMITTEE MANUAL - (Last updated MAR 2015)
B) BANKER DETAILED JOB DESCRIPTION & HAND OVER INFORMATION - (Last updated MAR 2015)
Refer to the OA REGION 9 POLICIES & PROCEDURES II BOARD POSITIONS AND DUTIES and in particular the summarised duties of the Treasurer & Banker.

If the Treasurer does not reside in the UK, a banker will be elected. The more specific duties of the banker are as follows:

- Deal and liaise with the bank in the UK including:
  - bank contributions received.
  - writing cheques & prepare bank transfers (to board members, hotels, etc.).
  - transferring funds between bank accounts as necessary.
  - amalgamating or open bank accounts as the fellowship requests.

- Liaise with the Treasurer and R9 Board as a whole.
  - In particular notify the Treasurer of each transaction of receipt or payment (as soon as it happens as possible).
  - Send copy bank statements to the Chair, Secretary & Treasurer each month. These can be downloaded from the bank online or received physically.
  - Liaising with / writing to the accountant for the end of year accounts review, along with the treasurer.
• Deal with the claim forms for Chair to attend Region Chairs Committee Meetings (RCC Meetings) and other expenses payable.

• Making sure that the account workbook that the treasurer keeps on excel agrees with the bank statements that you have on file.

• Storing the accounts records for the last 6 years. There is an archives box that holds these records and details are as per the ‘R9 Archives List’.

• Participating in Budget & Finance committee during the year and at the Region 9 Assembly (if you attend).

• Writing a written report for inclusion in the R9 Assembly Binder Materials.

BM 9
FINANCE AND BUDGET
To reorganize P&P Finance & Budget Manual.
Move to amend P&P, Section V by striking and inserting as follows:
"FINANCE AND BUDGET COMMITTEE MANUAL - (Last updated MAR 2015)

C) REGION 9 BOARD MEMBERS REIMBURSEMENT / REGION 9 DELEGATES REPRESENTING R9 AS A WHOLE

Region 9 chairman to attend every World Service Conference. (1989h)
To fund all Region 9 officers to attend R9 assembly (1999k)

1. R9 Board Members’ reimbursement
R9 Board are being reimbursed for travel expenses, accommodation and food when attending the R9 A&C and WSBC. Basically, every board member is encouraged to choose the least expensive way that works when it comes to travel/accommodation/food.

1.1 R9 A&C:
The R9 assembly starts on a Wednesday afternoon and board members will be reimbursed for accommodation starting Wednesday night. However, when a board member has a long trip and maybe even a change of time zones, the board may decide, prior to the Assembly, to reimburse that member for an additional night (Tuesday night) in order to settle in properly. Food is usually included in the accommodation fee, however, if this is not the case, the board members will be reimbursed for three meals a day.

1.1.1 A Representative acting as ‘stand in’ for one of the board members:
In case a board member (secretary or treasurer) cannot perform their duties at the R9 assembly, a representative will be asked to step in. If the representative in question does not receive funding from their service body, he or she will be reimbursed for travel expenses, and accommodation and food for the duration of the assembly.

1.1.2 A Visitor acting as ‘stand in’ for one of the board members:
In case a board member (secretary or treasurer) cannot perform their duties at the R9 assembly, a visitor may be asked to step in. If the visitor in question does not receive funding from their service body, he or she will be reimbursed for travel expenses, and accommodation and food for the duration of the assembly.

1.1.3 An OA member (who is neither a representative nor a visitor) acting as a ‘stand in’ for one of the board members:
In the event that a board member (secretary or treasurer) knows, prior to the R9 A&C, that he or she cannot attend the assembly the R9 board may ask an OA member to step in. The OA member in question needs to meet the abstinence requirements and the service requirements according to the R9 Bylaws and will be reimbursed for travel expenses, and accommodation and food for the duration of the assembly.

1.1.4 Parliamentarian at the R9 A&C:
The Parliamentarian will be reimbursed for travel expenses, and accommodation and food for the duration of the assembly.

1.2 WSCB:
The WSBC starts on a Monday; in order to settle in properly and considering the different time zones, R9 board members will be reimbursed for a total of seven nights starting with the Sunday night. Breakfast may be included in the room fee, so the board member will be reimbursed for two additional meals per day (lunch and dinner). The same reimbursement rules apply if the R9 board is sending an OA member other than the secretary or treasurer to WSBC to represent R9 as a whole.

1.3 Treasurer’s duty:
Approximately six months prior to every assembly/conference, the treasurer informs the R9 board members
and parliamentarian about the current reimbursement situation. Also, it is the responsibility of the treasurer, to
inform those representatives of the R9 Assembly & Convention who receive financial assistance of the details.
If there is a 'stand in', it is also the Treasurer’s duty to inform this person of the current reimbursement
situation (2013)."

BM 10
FINANCE AND BUDGET
To reorganize P&P Finance & Budget Manual.
Move to amend P&P, Section V by striking and inserting as follows:
"FINANCE AND BUDGET COMMITTEE MANUAL - (Last updated MAR 2015)

D) FINANCIAL ASSISTANCE FOR REPRESENTATIVES TO R9 ASSEMBLY
FINANCIAL ASSISTANCE FOR REPRESENTATIVES TO R9 ASSEMBLY

Financial assistance be granted to representatives of Region 9 service bodies and R9 Committee Chairs
That the mailings to all member groups and Intergroups as in article 5(ii) of the Bylaws, shall include
applications for assistance. This application form will also be posted on the R9 website.
Completed application forms will be submitted to the R9 Treasurer at least 3 months prior to the date of the
Assembly. (2012g)
It is required that the service bodies requesting such funds attach to the application form for assistance — the
latest financial summary of the service body and that they give details of any funding for attendance at
Region 9 Assembly from elsewhere. The Region 9 Board are authorized to consider (by email) those
applications (2012g)
The Board is authorized to consider (by email) those applications (2012g) having regard to the funds agreed in the
budget by the Assembly. (2014c).
The Assembly resolves that priority for financial assistance for Regional representatives travelling to the
R9 Assembly will be given to those IGs and NSBs that cannot afford to fund a delegate on their own, to
those with the greatest distance to travel and to those attending their first Assembly. (1996h) (2011c)
Payment of this assistance will be at the Assembly itself. (2011c)"

BM 11
FINANCE AND BUDGET
To reorganize P&P Finance & Budget Manual.
Move to amend P&P, Section V by striking and inserting as follows:
"FINANCE & BUDGET COMMITTEE MANUAL - (Last Updated MAR 2015)

E) FINANCIAL ASSISTANCE FROM TRANSLATION / PROJECTS FUND
TRANSLATION/PROJECTS FUND

Move to establish a Translation/Projects fund that will include the translation fund money and
additional amount of money that will be allocated in the budget for general purposes such as translation,
PI, PO etc. (2012s)
After adopting the Budget for Translation/Projects at the Region Nine Assembly, application forms will be
sent out with the minutes of the Assembly. The Treasurer will then send a reminder (via the Secretary) to all
service bodies by email by 1 December and 1 May. These applications must be sent to the Treasurer by
st st
1 February and 1 July of the following year. The board is authorised to make a decision on the allocation
st st
of the Translation/Projects budget by 1 March and 1 August.
Consideration will be given by order of priority as follows: (2012e).
Service Boards applying for :-
Translation Applications
a) Who currently do not have anything translated in their language.
b) Are interested in translating The Twelve Steps and Twelve Traditions of Overeaters Anonymous.
   (amended 2011e).
It is required that the Service Body requesting such funds
a) Include in that application, a list of material that has already been translated in that language
b) List the amount of money received in the past from the WSO and for translation of which OA
BM 12
FINANCE AND BUDGET
To reorganize P&P Finance & Budget Manual.
Move to amend P&P, Section V by striking and inserting as follows:
"FINANCE & BUDGET COMMITTEE MANUAL - (Last Updated JUL 2015)

F) ORGANISATION OF RECORDS, BANKING AND HOW THINGS WORK FINANCIALLY IN R9

ACCOUNTING YEAR, ACCOUNTS & REVIEW THEREOF
The Account year for Region 9 shall be 1st June to 31st May and the review of these accounts shall be completed by 31st August of the same year.
The person reviewing the accounts shall be an appointee of the Region 9 Board and shall ideally be a qualified accountant (or equivalent) and shall live in the same country as the Region 9 Treasurer / Banker.
The Region 9 Treasurer shall make available to the person reviewing the accounts all records, or copies of all records relating to the Region 9 Accounts. The Region 9 Treasurer will furnish the person reviewing the accounts with details of all monies held in Satellite Banking and the names and addresses of the person/bodies holding these monies. The person reviewing the accounts shall satisfy themselves of the accuracy of the Region 9 Accounts and shall verify the balance in all Satellite Banking Accounts.
The person reviewing the accounts shall submit a written report to the Region 9 Board. (2006b)

ORGANISATION OF BANKING
Move to authorise the Regional Treasurer to set up a Business Account with PayPal.com. (2004b)
Move to authorise the Regional Treasurer to open an interest bearing deposit account with a bank. (2004c)
Move to authorise the Regional Treasurer to open a new bank account with an institution chosen at the Treasurer’s discretion. (2004d)

SATELLITE BANKING
Move to amend the P&P manual by adding the description of Satellite banking as follows: The Satellite banking concept described in the minutes of the 1994 Assembly is endorsed by the R9 Assembly as a procedure for simplifying and regulating the money transfers between donations and expenses in R9. (1994a)

ON-LINE BANKING
An online policy with bank established with online access available to Region 9 signatories, Banker, Chair and Treasurer. (2012g)
NB. The policy states online access and whilst in theory, with the current bank (Nat West), this means that transactions can be carried out by the one person with the bank code details – it is NOT the intention of Region 9 to allow this and all cheques / direct payments must be done with the usual number and responsibility of cheque signatories. Thus ‘online access’ means purely ACCESS and is not to carry out any transactions.

SIGNATORIES ON BANK ACCOUNT
As the R9 bank account is held in Great Britain, there needs to be 3 signatories of OA members residing in Great Britain who are able to sign cheques. Any two of those can sign a cheque. If there are not
sufficient Region 9 Board members residing in Great Britain to cover all three signatories, then the Banker may also be a signatory and up to 2 (two) additional OA members chosen by the Region 9 Assembly or if this is not possible appointed by the Region 9 board to carry out this service. Those signatories should be chosen carefully for longevity and service in OA. 12 month’s minimum abstinence, no bankruptcy history and a prompt response to requests for cheques to be signed. The decision over what cheques are to be signed still resides with the Treasurer. If it is possible under the bank’s rules for the Region 9 board members who reside outside of Great Britain to be signatories then they may still be signatories but due to the length of time it would take to post cheques abroad it is still advisable to have sufficient signatories in Great Britain. (2012f)

The authority to sign cheques/payment contained within the bank mandate must indicate that for amounts over €150/£100 the banker must have approval in writing (by email) of all three board members. This approval will indicate that the payment is within the Budget agreed by the assembly (2013a).

REGION 9 FINANCIAL RECORDS
The region keeps adequate records to enable it to account for its income and expenditure accurately and report to the region. In particular :-
-There is currently in place an excel spreadsheet workbook which has a specific layout and lists and records income and expenditure and converts all transactions into Euros, which the region uses as its common currency for ease. This workbook contains several sheets which enables the accounts and the list of contributions to be prepared easily. The current excel workbook can be replaced with an equivalent electronic ‘package’ that is universally accepted and can give the appropriate output by way of accounts and budget for the assembly i.e. the keeping of R9 Financial Records in electronic form.
-Physical file of Income and Expenditure vouchers / invoices / receipts.
-Permanent Notes File which includes final accounts for prior years, correspondence with the Inland Revenue, and other permanent items for reference.

BM 16
FINANCE AND BUDGET
To reorganize P&P Finance & Budget Manual.
Move to amend P&P, Section V by inserting as follows:
"FINANCE & BUDGET COMMITTEE MANUAL - (Last Updated MAR 2015)

J) STANDARD LETTER OF RECEIPT FOR CONTRIBUTIONS

Region 9 Treasurer & R9 Banker

Embrace the Similarities
Love the Differences
In all Our Affairs

9 March 2015

CONTRIBUTION TO REGION 9 (R39-15 OA Heart of England)

Dear Treasurer
We are writing to thank you for the contribution to Region 9 of GBP25.00 paid into R9 bank account. Region 9 (R9) Representatives & OA members met in Greece in September 2014 at our annual Region 9 Assembly. The following commitments were made which are very much assisted by contributions such as yours:-

- **Translation/Projects Fund** - Continuing to spend R9 funds on literature translation and other projects including PI work, etc. Funds are put aside for this in the Translation/Projects Fund. We encourage applications for this; especially for translation of OA literature. (Funds are also available from World Service for Translations).
- **Public Information (PI) Resources** - To share and improve the PI resources which exist across R9.
- **R9 Website** - Updating and maintenance of our OA R9 website.
- **R9 Strategic Plan (SP)** - To implement our OA SP (our OA ‘Carry the Message’ plan) so the fellowship in R9 can be strengthened by the efforts and ideas generated by the R9 Assembly.
- **R9 Representative Assistance (RA) and R9 Delegate Assistance (DA)**
  - We set aside R9 funds for Representatives to attend the R9 Assembly (RA)
  - If you know of any R9 country or service body that would not attend the R9 Assembly if they did not Have funding, please encourage them to apply. Application forms can be found on our R9 website (details at the end of this letter). A financial report of your National Service Body/Intergroup will be required with your application for this assistance.
- We also set aside R9 funds for R9 Delegates to attend the World Service Business Conference (WSBC). R9 Delegates to the WSBC are appointed at the R9 Assembly
- **R9 Finances** - An accountant will continue to prepare our accounts and complete our annual financial review.
- **R9 Chair** - Our R9 Chairperson will continue to attend various Regional Chairs meetings so that Region 9 share the experience, strength and hope of all Regions and at the World Service Office of OA.
- **R9 Parliamentarian** - Funds are put aside to fund a R9 Parliamentarian to attend our assembly. Our Parliamentarian is an OA member who assists the R9 Chair with the various procedures during the R9 Assembly - this will greatly assist in its smooth running.
- **R9 Prudent Reserve** - We have a prudent reserve so that expenses can be paid on time; and expenses which do not occur regularly can be prepared for in advance.

The **2015 R9 Assembly & Convention** will be held in Paris, France 28 October – 1 November 2015. All OA members are welcome to attend. Details of this will be issued on the R9 website.

I am ______________, your new R9 Treasurer. I was elected at the R9 Assembly in __________.

______ is our R9 Banker and she was elected at the R9 Assembly in __________.

Without your contributions these commitments and opportunities to pass the OA message would not be possible. May we take this opportunity to say a very big thank you on behalf of OA Region 9.

In Gratitude and Fellowship

Signature
Region 9 Treasurer
treasurer@oaregion9.org
www.oaregion9.org

Signature
Region 9 Banker
banker@oaregion9.org

BM 17
FINANCE AND BUDGET
To explain the legality of 'Charity Commission'.
Move to amend P&P, Section V by inserting as follows:

"OVEREATERS ANONYMOUS REGION 9
BUDGET & FINANCE COMMITTEE MANUAL - (Last Updated JUL 2014) ??

K) CHARITY COMMISSION REGISTRATION & REGULATION

Even though OA R9 meetings spread across three continents and many countries and the Board members (including the Treasurer) are elected from those areas – it is not practical to move the bank account every time a new Treasurer is elected. Therefore R9 holds its bank accounts in England. Charities in England and Wales are regulated by the Charity Commission (www.charitycommission.gov.uk) and from time to time consideration of whether to register with this body has been raised.

Therefore – the question of whether we need or should register with the Charity Commission has been raised with our Accountant and a Charity specialist in this area.

We would need to register with the commission if :-

a) OA R9 came under the jurisdiction of the law in England & Wales.

b) Satisfied the 'public benefit' requirements section of the charitable purposes laid down in charity law. And

c) The income was over £5000.

The Charities Act 2011 requires that we need to satisfy the legal definition of a charity – for their purposes in that – the charity must:-

a) come under the control of the High Court’s charity law jurisdiction in England and Wales and b) is established for charitable purposes only (within the meaning laid down in the act).

To ensure that we are complying with the law we sought advice in those areas and the following is relevant.
a) The factors that indicate that an organisation falls within the High Court’s charity law jurisdiction in England & Wales are:-

i) The governing document adopts the law of England and Wales to govern it - This isn’t so.

ii) Most of the trustees live in England and Wales - Again this isn’t the case – our current Chair lives in Israel, Secretary in Denmark & Treasurer in Sweden – and over the years most of the other Trustees (Board members) have lived outside England & Wales.

iii) Most of the organisation’s property is in England and Wales – Most of our property is cash in the form of money in bank accounts and this is indeed held in England – but only because it would be administratively difficult to keep moving it to different countries. The money is actually raised in all of the different countries. And the budget that decides how this money is used is again governed outside of England. The only other ‘property’ we have is a laptop! This is currently held in Israel with our Chair. However, an expert in this area may deem that because the bank account is held in England – that it does come under the jurisdiction of England & Wales.

iv) The organisation’s centre of administration is in England and Wales – The ‘centre of admin’ moves around with the R9 Assembly & Board members (who as mentioned live in lots of different countries) – but this is with the exception of the monies held in the bank accounts. Over recent years – the annual Assembly has been held in Israel, Poland, Belgium, Sweden, Spain, Holland, Italy & Iceland. We have held it in England (2004). But OA R9 decisions in the main are made at the Assembly which have representatives from all over the region and in between Assemblies – by the R9 Board who again reside from across the region.

v) The organisation’s property is in England and Wales – Most of our property is cash in the form of money in bank accounts and this is indeed held in England – but only because it would be administratively difficult to keep moving it to different countries. The money is actually raised in all of the different countries. And the budget that decides how this money is used is again governed outside of England. The only other ‘property’ we have is a laptop! This is currently held in Israel with our Chair. However, an expert in this area may deem that because the bank account is held in England – that it does come under the jurisdiction of England & Wales.

b) Being established for Charitable Purposes has some special requirements within the meaning of the Act and this includes consideration of whether the purpose is for the ‘public benefit’. The term ‘public benefit’ has definitions legally and after seeking advice it is concluded that the purpose of OA R9 “to carry the OA message” does not constitute a charitable purpose within the requirements of sections 1-5 of the Charities Act 2011 - because there is no clear public benefit aim. Therefore the Charity Commission would conclude that OA R9 is NOT a charity.

The advice is that - OA R9 is more like a membership organisation focusing on its members, rather than a charity with a public benefit aim.

Whilst the ethos may be charitable, to be a registered charity we would probably need to adopt a different constitution.

Therefore in conclusion of the above and for future reference - as far as the accounts are concerned and for these purposes:-

i) OA R9 would only need to register with the Charity Commission if they did come under the jurisdiction of England & Wales, did satisfy the public benefit requirements and income was over £5000.

ii) For trading matters, the jurisdiction is probably England as the bank account is there.

iii) OA R9 is a non-charitable voluntary organisation and exempt from Corporation tax on the basis that all trading is for the benefit of members. If OA R9 ever had trading activities which generated a profit from non-members – then we would become liable for corporation tax. But of course this would be against the traditions.

For tax purposes – OVEREATERS ANONYMOUS REGION 9 has been registered with HM Revenue Customs as a club – reference 682 54283 05163 A”

BM 18
FINANCE AND BUDGET
To clarify which financial records are being held by R9.
Move to amend P&P, Section V by inserting as follows:
"BUDGET & FINANCE COMMITTEE MANUAL - (Last Updated MAR 2014)

L) FINANCIAL ARCHIVES.
R9 ARCHIVE BOX HELD BY THE BANKER IN THE UK TO CONTAIN THE PHYSICAL FINANCIAL RECORDS OF REGION.
They currently contain:-

Income & Expenditure Invoices / Vouchers / Receipts and all records for the previous six years i.e.
Year Ended 31 May 2009
Year Ended 31 May 2010
Year Ended 31 May 2011
Year Ended 31 May 2012
Year Ended 31 May 2013
Year Ended 31 May 2014

Each year is parcelled into a package. We are required to keep six years records, so at the end of each year, when the accounts have been completed and any queries answered, the records for the year just ended can be removed from the current file and packaged in a similar way and stored in this archive box. The oldest year can then be disposed of (remember these are confidential records and therefore must be shredded or burnt).

Permanent File for period ended January 2014 contained in three files i.e. 1/3, 2/3 & 3/3"

BM 20
FINANCE AND BUDGET
To reorganize P&P Finance & Budget Manual.
Move to amend P&P, Section V by inserting as follows:
"BUDGET & FINANCE COMMITTEE MANUAL - (Last Updated MAR 2015)

   N) A DAY IN THE LIFE OF R9 TREASURER / BANKER
Details to be worked on and included in the manual in the future."

BM 26
WEBSITE
To ensure P&P reflects current practice.
Move to amend P&P, Section VI by striking as follows:
"ACQUIRE WEBSITE FOR REGION 9 & COMMITTEE ESTABLISHED TO AGREE CONTENT AND DESIGN
Motion adopted to establish a Region 9 web site. A committee will be set up to agree content and technical design.
Committee will include
- content editor
- technical editor
  who will liaise with the Region 9 Board. (2001c)
NB The Region 9 website address has now been revised to www.oaregion9.org"

Updated Credentials Report, voting members present, 23.

Chart 2: Proposed Motions to be Discussed Separately
New Business Motions voted on

BM 21 1st Amendment to the Main Motion
WORLD SERVICE BUSINESS CONFERENCE & WSO
The Amendment was presented by the Finance & Budget Committee; moved that:
To clarify that the WSBC Delegates can be reimbursed at any point, not only after WSBC.
Move to amend P&P, Section IX by striking as follows:
"IX WORLD SERVICE BUSINESS CONFERENCE & WSO
DELEGATES TO WSBC
12a) Register for WSBC (WSBC Policy Manual 1991a Section 3 “by March 1”). Make travel and hotel arrangements in advance in consultation with the R9 Treasurer. Submit expense reimbursement forms to the Treasurer as soon as possible after returning from the conference."
The 1st Amendment to the Motion required a majority vote to adopt.
Vote by show of hands.
The 1st Amendment to the proposed New Business Motion 21 was adopted

   Vote on to extend question time for the Motion, with 10 minutes
   Vote by show of hands.
The Proposal was adopted

BM 21 2nd Amendment to the Main Motion
WORLD SERVICE BUSINESS CONFERENCE & WSO
The Amendment was presented by the Finance & Budget Committee the maker; moved that:
To clarify that WSBC Delegates are expected to participate in a WSBC committee.
Move to amend P&P, Section IX by striking and inserting as follows:
"IX WORLD SERVICE BUSINESS CONFERENCE & WSO
DELEGATES TO WSBC
12c) Where possible delegates will participate in a WSBC Committee during conference and follow up committee work during the following year."

The 2nd Amendment to the Motion required a majority vote to adopt.

Vote by show of hands.

The 2nd Amendment to the proposed New Business Motion 21 was adopted

Updated Credentials Report, voting members present 23.

Vote to extend question time with 10 minutes

Vote by show of hands.

The Proposal was adopted

**BM 21 Main Motion**

**WORLD SERVICE BUSINESS CONFERENCE & WSO**

The Finance & Budget Committee moved that:

To remove duplicated policies, and to make a clear policy for selection, and R9 delegates to WSBC. Move to amend P&P, Section IX by striking and inserting as follows:

"IX WORLD SERVICE BUSINESS CONFERENCE & WSO

DELEGATES TO WSBC

1. If the Region is represented by less than forty per cent of its Intergroups, up to 5 additional delegates to WSBC could be selected.

2. Preference shall be given to Delegates from Intergroups and service bodies that otherwise will not be represented.

3. If there are no candidates from those Intergroups, the Region 9 Assembly will select the candidates from among its voting members who will be able to attend WSBC.

4. The selection of candidates will be made at the yearly Region 9 Assembly.

5. All candidates have to comply with the qualifications for delegates in the OA Inc, Bylaws, Subpart B, Article x, Section 3.c.1

6. All candidates have to comply with the qualifications for delegates in the Bylaws OA, Inc., Subpart B Article X Section 3) c). 1) in that "each delegate/alternate shall have at least one year of current abstinence and at least two years of service beyond the group level." Additionally, in keeping with WSBC Policy Manual 1988a Section 3) c). Delegate candidates shall "be selected for judgment, experience, stability, willingness and for faithful adherence to living within the concepts of the Twelve Steps, Twelve Traditions and Twelve Concepts of Overeaters Anonymous. It is further suggested a World Service delegate be a current or past regional representative."

7. Intergroups that submit candidates to be selected as Region 9 Delegates to the WSBC have to file an application at least 60 days prior to the Region 9 Assembly where the selection will be made.

8. All applications are to be sent to the Region 9 Treasurer.

9. The funding of these Region 9 Delegate(s) will depend on the availability of funds. If the funds are available the Region 9 Delegate(s) to the WSBC will be funded according to the Policy and Procedure 1996h.

10. Prior to selection of these Region 9 delegates, the Treasurer will inform the Assembly of the funds available for this purpose.

11. The number of delegates selected will depend on the funds available, but in any case shall not be more than five. (2006c)

12. The Treasurer will inform the Region 9 Assembly of candidate applications on the Friday morning and the Assembly will make a selection from among those having filed the Application provided they meet the requirements.

If it is determined R9 is able to send more delegates than have applied, additional delegates shall be elected as per 3 above from the R9 assembly voting members which shall include R9 officers provided these candidates meet the requirements.

**QUALIFICATIONS FOR R9 DELEGATES TO WSBC**

All delegates to WSBC shall have at least one year of current abstinence and at least two years of service beyond group level (2013).

**FUNDING OF REGION 9 DELEGATES**

Delegates representing Region 9 as a whole may be sent to WSBC if funds are available within the Region 9 budget or from the WSO. These delegates will be (in order of privilege, in case the financial supplies are limited): the R9 board secretary, the R9 treasurer, and/or OA members from within Region 9 who have been to the World Service Business Conference before, meet the requirements for a WSBC delegate and will not be representing any other service body at the WSBC. Information about such persons being sought will be mailed to the service bodies that are sending delegates to the R9 Assembly in the year before the Conference in question, the order of applications will determine the choice of the future Region 9 delegates. (2010f).
The delegate/s representing Region 9 as a whole will be expected to take on service such as:

1) be part of the Reference Subcommittee at WSBC
2) be a Region Appeals Committee Member at WSBC
3) be in charge of the Region 9 7th Tradition Items/s for sale (if R9 Finance Committee member is unable to do this) at WSBC
4) to continue throughout the coming year in giving service to R9 (R9 Chair will assign tasks) (2013f)

12. The delegate/s representing Region 9 as a whole will be expected to:

a) Register for WSBC (WSBC Policy Manual 1991a Section 3 “by March 1”). Make travel and hotel arrangements in advance in consultation with the R9 Treasurer. Submit expense reimbursement forms to the Treasurer as soon as possible. Be prudent with use of R9 funds while participating as a delegate.

b) Vote during group conscience business meetings at WSBC in a manner in keeping with WSBC Policy Manual 1988a Section 3 d) and e) which states delegates “may be instructed as to the desires of the [region]." "As participants, delegates shall not be bound by the wishes of their [region], but should not vote against these wishes unless situations arise at the Business Conference that make it necessary for the best interests of Overeaters Anonymous as a whole.”

c) Participate in a WSBC Committee during conference and follow up committee work during the following year. A committee preference form, submitted by the delegate (by April 1 in order to be considered for committee membership – see WSBC Policy Manual 1991a Section 3) should give consideration to where other R9 delegates are serving so as to spread R9 committee participation across the various WSBC committees. If necessary, the delegate may be asked to serve on a committee other than their choice.

d) Delegates should be willing to serve as part of the Reference Subcommittee, the Region Appeals Committee, and/or assist with R9 7th Tradition fundraisers if asked to do so.

e) Write a report on their activities as Region Delegate and submit that report to the region representatives (and their own service body) within 45 days of close of conference. It is suggested this report be sent electronically to the R9 representatives.”

The Motion required a majority vote to adopt.

The proposed New Business Motion 21 as amended was adopted.

BM 22
WITHDRAWN

BM 24 Amendment to the Main Motion
FINANCE AND BUDGET
To clarify that we are talking about locally produced literature within R9. Move to amend P&P, Section V by striking and inserting as follows:

"V FINANCE & BUDGET
E) FINANCIAL ASSISTANCE FROM TRANSLATION / PROJECTS FUND
Region 9 Approved Literature
Funding assistance for translation is available to service bodies in R9 to translate literature and other material that is ‘not locally approved OA literature’, provided that it is approved by the R9 Assembly or the Region 9 board."

The Amendment to the Motion required a majority vote to adopt.

Updated Credentials Report, voting members present 21.

BM 24
FINANCE AND BUDGET
To accept funding and translation of locally approved literature within Region 9.

Move to amend P&P, Section V by inserting as follows: 22
V FINANCE & BUDGET
E) FINANCIAL ASSISTANCE FROM TRANSLATION / PROJECTS FUND
Region 9 Approved Literature
Funding assistance for translation is available to service bodies in R9 to translate literature and other material that is 'locally approved OA literature', provided that it is approved by the R9 Assembly or the Region 9 board."
The Motion required a majority vote to adopt.
Vote by show of hands.
The proposed New Business Motion 24 as amended was adopted.

How to bring back home Region 9 Assembly Information
A paper about how to bring back information was given to all representatives.

Liaison with Service Bodies not Present at the Assembly
The list of countries not represented at the Assembly was circulated around to representatives to choose a country to contact when home again.
TSW Committee Chair explained about outreach to R9 countries not present at the Assembly 2015, for 2 minutes.

11. Strategic Plan Presentation
(Report Appendix A) STADIG A??

12. Committee Sessions
All the committee work during the last year was much appreciated.

13. Credentials Report
Total number of voting members present 23.
17 countries represented:
Belgium, Denmark, England, France, Germany, Greece, Hungary,
Iceland, Ireland, Israel, Italy, Netherlands, Russia, Scotland, South Africa, and Sweden.
Quorum constituted; more than 5 countries were represented.
Credentials Report accepted and adopted as presented.

14. Election of Service Positions – R9 Chair (2 year term); R9 Treasurer (1 year term);
Banker (2 year term); Literature & Translations Committee Chair; Electronic Communications Committee Chair, Twelfth-Step-Within Committee Chair; Public Information Committee Chair

Chair (2 year term)
Parliamentarian read; R9 Bylaws Article VII – Elections and Duties/P&P, Section III.
Announcement of no applications for Region 9 Chair.
2 nominations for Chair from the floor.
Francene was nominated and accepted.
Miranda was nominated and declined.
No further nominations.

Updated Credentials Report, voting members present 24.

Current Region 9 Chair addressed the Assembly and answered questions.
The candidate addressed the Assembly and answered questions.
Voting by written ballots. 24 votes cast.
Francene received 23 'yes' votes, 1 abstention.
Francene was elected.
The Chair declared Francene as Region 9 Chair.
**Treasurer (1 year term)**
Trustee read; R9 Bylaws Article IX – Board Positions and Duties/P&P, Section II.
Announcement of no applications for Treasurer.
2 nominations for Treasurer from the floor.
Úna was nominated and accepted.
Isabella was nominated and declined.
No further nominations.
Current Region 9 Acting Treasurer addressed the Assembly and answered questions.
The candidate addressed the Assembly and answered questions.
Voting by written ballots. 24 votes cast.
Úna received 23 'yes' votes, 1 no vote.
Úna was elected.
The Chair declared Úna as Region 9 Treasurer.

**Banker (2 year term)**
Region 9 Acting Banker, Belle, not present at the Assembly.
Trustee/Parliamentarian each read; R9 Bylaws Article IX – /P&P, Section V.
The Banker position is not a Board position.
Announcement of no applications for Banker.
2 nominations for Banker from the floor.
Rachel was nominated and declined.
Sandra was nominated and accepted.
Trustee addressed the Assembly and answered questions.
The candidate addressed the Assembly and answered questions.
Voting by written ballots. 24 votes cast.
Sandra received 24 'yes' votes.
The Chair declared Sandra as Region 9 Banker.

**Committee Chairs**
Trustee/Parliamentarian read; Region 9 Bylaws Article IX – Committees/P&P, Section III.
Each Committee Chair Candidate addressed the Assembly and answered questions.

**Literature & Translations Committee Chair**
Literature & Translations Committee Chair, Irenne, not present at the Assembly.
Announcement of no applications for Literature & Translations Committee Chair received.
1 nomination from the floor.
Miranda was nominated and accepted.
No further nominations.

Updated Credentials Report, voting members present 22.

Vote by written ballots. 23 votes cast. (1 vote found after Credentials Report, therefore 23)
Miranda received 23 'yes' votes.
Miranda was elected.

**Electronic Communications Committee Chair**
Announcement of no applications for Electronic Communications Committee Chair received.
1 nomination from the floor.
Perline was nominated and accepted.
No further nominations.
Vote by written ballots. 23 votes cast.
Perline received 23 'yes' votes.
Perline was elected.

**Twelfth-Step-Within Committee Chair**
Announcement of no applications for Twelfth-Step-Within Committee Chair received.
1 nomination from the floor.
Holly was nominated and accepted. No further nominations. Vote by written ballots. 23 votes cast. Holly received 23 'yes' votes. Holly was elected.

**Public Information Committee Chair**
Announcement of no applications for Public Information Committee Chair received. 1 nomination from the floor. David was nominated and accepted. No further nominations. Vote by written ballots. 23 votes cast. David received 22 'yes' votes, 1 abstention. David was elected.

The Chair declared:
Miranda as Literature & Translations Committee Chair. Perline as Electronic Communications Committee Chair. Holly as Twelfth-Step-Within Committee Chair. David as Public Information Committee Chair.

**Non voting position: Newsletter Coordinator**
Current Newsletter Coordinator, Chryssa, not present at the Assembly. The work of the Region 9 Newsletter Coordinator was explained to the Assembly. Chryssa would like to continue on the service position.

Chair moved to destroy the ballots, it was so voted and the ballots were destroyed.

15. **Election of Assembly/Convention Venue for 2016 & 2017**
Chair gave some history on previous hosting countries. Please consider hosting R9 A&C 2016, or 2017. No bids for hosting R9 A&C 2016 received before the Assembly. No bids for hosting R9 A&C 2016 received at the Assembly (at this point, see page ??) No bids for hosting R9 A&C 2017 received before the Assembly. No bids for hosting R9 A&C 2017 received at the Assembly.

Some of the representatives contacted their Service Body after the meeting, for us to know more about a venue for R9 A&C 2016.

Next year we will have our bid on R9 A&C 2017.

16. **Deadline for submitting Emergency New Business Motions announced for Friday 9:00**

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*Embrace the Similarities*  
*Love the Differences*  
*In all our Affairs*  

Region 9

**FRIDAY 30th October 2015**

1. **Opening**

2. **Readings**
The 12 Steps, 12 Traditions and 12 Concepts of OA Service, R9 Motto, R9 Statement of Purpose, I Put My Hand in Yours, and Responsibility Pledge were read.

3. **Deadline For Emergency New Business Motions 9:00**

4. **Credentials Report**
   - Total number of voting members present 23.
   - 17 countries represented:
     - Belgium, Denmark, England, France, Germany, Greece, Hungary, Iceland, Ireland, Israel, Italy, Netherlands, Russia, Scotland, South Africa, and Sweden.
   - Quorum constituted; more than 5 countries were represented.
   - Credentials Report accepted and adopted as presented.

5. **Election of Assembly/Convention Venue for 2016 Continued**

Netherlands had information from Dutch IG Chair, this was explained to the Assembly. Financially offer is from the commission.

The venue is in the south of Holland. It has 350 beds. There are a lot of possibilities regarding choice of food.

The venue has double rooms, and dorms for 6 people, Netherlands Representative will check if there are any single rooms. A convention will also be held, the National Assembly will be moved to the autumn, to be held at the same time.

The Assembly have 2 possible dates to choose from: October 26-30, or November 2-6, 2016.

Transfers from the airports; the venue is close to Eindhoven, and there is an airport nearby. Both Amsterdam, and Eindhoven, has international airports. The distance from Amsterdam airport to Eindhoven, is approximately 1 1/2 hour by train.

**Vote on Region 9 Assembly & Convention to be held in Netherlands 2016**

Vote by show of hands.

It was so voted, Netherlands to be host of R9 A&C 2016.

**Vote on the dates for Region 9 Assembly & Convention 2016 to be held**

- October 26-30, 2016: in favor 6
- November 2-6, 2016: in favor 1

Majority of the the Representatives indifferent about the dates.

R9 Board, and Netherlands will have a discussion to set a date.

**Election of Assembly/Convention Venue for 2017**


No venue information yet. Iceland hosted R9 A&C in 2010. Iceland have 1 international airport.

Iceland NSB discussed to have a R9 A&C Committee.


In October, it will be summer in South Africa. Have underground train from the airport to an area called Rosebank, which has all the facilities needed; supermarkets etc. €592 for the fair, the Euro would go very fine to the Rand at the moment. Lot of possibilities to do shopping, or go on a safari. Easy and cheap, to get from Johannesburg to Cape Town. Lot of new young people are coming to OA now. Recently organized a convention, and they were very enthusiastic. Their Chair is a former Assembly Representative. Travice will work with her, and make the pitch for 2017. Rosebank is a very nice area and have a lot of security in the area, but not regarding working alone at night; things can be arranged. Will check on arrangements for security.

Germany might be able to host Region 9 Assembly & Convention 2017, DDOA Representative will get back to R9 Board, with an answer after this Assembly.

The Assembly need to get more information from all the Service Bodies who pitch before voting.

This can be done next year. Next year we will have our bid on 2017.

Suggestion: to make and send out, a flyer about hosting, beside what was already written in the 2015 R9 A&C 2015 Invitation/Notification.
Credentials Report
Total number of voting members present 24.
17 countries represented:
Belgium, Denmark, England, France, Germany, Greece, Hungary,
Iceland, Ireland, Israel, Italy, Netherlands, Russia, Scotland, South Africa, and Sweden.
Quorum constituted; more than 5 countries were represented.
Credentials Report accepted and adopted as presented.

Discussion on 50/50 Raffle
The 50/50 raffle needs to be changed due to it being illegal in France to gamble for money.
Because we are not allowed to give a money prize, we need to find another way of giving
the prize to the winner.
50/50 came from the Chair’s 1st Committee Meeting, which was in Region 1. The reason
why it is called 50/50, is because the winner gets half of the income of the raffle ticket sale.
Suggestion: to give the winning prize to purchase OA books.
Suggestion: to give the winning prize to a representative’s service body
for translations.
Suggestion: to put all the money from sold raffle tickets directly into 7th Tradition.
The Board and Finance & Budget Committee, to make a decision.

Vote on who like the idea of a 50/50 raffle in general
In favor: 10
Opposed: 13

6. Formal Discussion and Voting continued
   ● New Business Motions

BM 13 Amendment to the Main Motion
FINANCE AND BUDGET
To delete a procedure not clear enough to make a decision on this year.
Move to amend P&P, Section V by striking as follows:
"BUDGET & FINANCE COMMITTEE MANUAL - (Last Updated MAR 2015)

G) REIMBURSEMENT OF EXPENSES PROCEDURES AND POLICIES AGREED

- Any member claiming payment from R9 needs to complete an expense claim form, giving details of
  the costs and attach any receipts or vouchers and submit this to the treasurer / banker for payment.
  Two sample forms of expenses is included in Section I. All claim forms need to be clear and where
  possible separate claims should be prepared for separate costs. Separate claims for different
  currencies where possible. All claims need to have the budget code entered.
- The claimant will need to submit their full claim via email to treasurer@oaregion9.org and
  banker@oaregion9.org.
- The Treasurer will consider all claims for validity and whether they are within the budget as set by the
  assembly before payment. The banker and any other cheque signatory will ensure validity before
  signing the cheque / bank transfer.
- Budget amounts for each line item are set at the R9 Assembly and are not transferrable.
- A cheque / bank transfer will be prepared and payment made to the claimant.
- Any monies that are received by the region should where possible be banked in full (with the
  exception of procedures at the R9 Assembly where Registration / 7th Tradition / Fundraising can be
  used for pre-arranged and agreed expenses which fall within the budget).
- If our region agrees within its budget setting process that it is appropriate that we apply for funds from
  other regions or WSO, we need to show a financial need for that application and it needs to be done
  via appropriate documentation.

The Amendment to the Motion required a majority vote to adopt.
Vote by show of hands.
The Amendment to the proposed New Business Motion 13 was defeated

BM 13 Main Motion
FINANCE AND BUDGET
To reorganize P&P Finance & Budget Manual.
G) **REIMBURSEMENT OF EXPENSES PROCEDURES AND POLICIES AGREED**

- Any member claiming payment from R9 needs to complete an expense claim form, giving details of the costs and attach any receipts or vouchers and submit this to the treasurer / banker for payment. Two sample forms of expenses is included in Section I. All claim forms need to be clear and where possible separate claims should be prepared for separate costs. Separate claims for different currencies where possible. All claims need to have the budget code entered.
- The claimant will need to submit their full claim via email to treasurer@oaregion9.org and banker@oaregion9.org.
- The Treasurer will consider all claims for validity and whether they are within the budget as set by the assembly before payment. The banker and any other cheque signatory will ensure validity before signing the cheque / bank transfer.
- Budget amounts for each line item are set at the R9 Assembly and are not transferrable.
- A cheque / bank transfer will be prepared and payment made to the claimant.
- Any monies that are received by the region should where possible be banked in full (with the exception of procedures at the R9 Assembly where Registration / 7th Tradition / Fundraising can be used for pre-arranged and agreed expenses which fall within the budget).
- If our region agrees within its budget setting process that it is appropriate that we apply for funds from other regions or WSO, we need to show a financial need for that application and it needs to be done via appropriate documentation.

The Motion required a majority vote to adopt.

Vote by show of hands.

The proposed New Business Motion 13 was **adopted**

**Updated Credentials Report**, voting members present 17.

**Updated Credentials Report**, voting members present 19.

7. **Approval and Adoption of 2015-2016 and 2016-2017 Budgets**

2015-2016 & 2016-2017 Suggested Budgets presented by Finance & Budget Committee

**2015-2016 Budget**

Line item 3008a: to increase line item 3008a €3000, to send 3 delegates to WSBC.
Line item 3100: to increase line item 3100 for translation of R9 PI Leaflet, with €1000.
Line item 3101: to decrease line item 3101 by transferring €1000 to line item 3100.
Line item 3101: to decrease line item 3101 by transferring €3000 to line item 3008a.

"Line item 3008a: Region 9 Delegates to WSBC: €3000"
"Line item 3100: Translations/Projects: €1000"
"Line item 3101: Contributions to WSO: - €1000"
"Line item 3101: Contributions to WSO: - €3000"

**Updated Credentials Report**, voting members present 22.

**Updated Credentials Report**, voting members present 23.

**Updated Credentials Report**, voting members present 24.

Vote on Line Item 3008a to be increased from €1500 to €4500
Vote by show of hands.
The amendment was **adopted**

Vote on Line Item 3100 to be increased from €2000 to €3000
Vote by show of hands.
The amendment was **adopted**

**Changes In Total:**
Line item 3008a: increased from €1500 to €4500,
Line item 3100: increased from €2000 to €3000,
Line item 3101: decreased from €18235 to €14235.
## 2016-2017 Suggested Budget

No further changes were brought since Thursday. Line item 3008a: to be kept as €1500 already written on the 2016-2017 Suggested Budget.

### Important:
Next year when approving the 2016-2017 Suggested Budget, remember to discuss the two points:
- "Line item 3008a: Region 9 Delegates to WSBC."
- "Line item 3100: Translations/Projects."

If Region 9 has money for the line items, then discuss, and consider, whether to increase them.

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## Vote on 2015-2016 Suggested Budget

Vote by show of hands.

The 2015-2016 Budget was **adopted**

The Chair declared the 2015-2016 Suggested Budget as the R9 2015-2016 Budget.

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## Vote on 2016-2017 Suggested Budget

Vote by show of hands.

The 2016-2017 Suggested Budget was **adopted**

The Chair declared the 2016-2017 Suggested Budget as the R9 2016-2017 Budget.

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### INCOME AND EXPENDITURE ACCOUNT

<table>
<thead>
<tr>
<th>Region 9</th>
<th>1 June 2014 - 31 May 2015</th>
<th>1 June 2015 - 31 May 2016</th>
<th>1 June 2016 - 31 May 2017</th>
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<tbody>
<tr>
<td><strong>Income</strong></td>
<td>Budget agreed</td>
<td>Adjustments</td>
<td>Final Total</td>
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<td>3002 Contributions from OA Region 9 Assembly &amp; Convention</td>
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<td>3003 Contributions from other OA Regions towards Region 9 3rd RCC Mtg</td>
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<td>3005 Contributions from World Service Office funds for Nominee Trustee Costs</td>
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<td><strong>Expenditure</strong></td>
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<td>3001 Chair Travel Expenses for 1st Regional Chairs Meeting (WSBC)</td>
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<td>3002 Chair Travel Expenses for 2nd Regional Chairs Meeting</td>
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<td>3003 Chair Travel Expenses for 3rd Regional Chairs Meeting</td>
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<td>3004 Nominee Trustee Travel Expenses for WSBC</td>
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<td>3005 Region 9 Board - Assembly Travel</td>
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<td>3006 Region 9 Assembly Materials (delegate packs etc) &amp; Minutes</td>
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<td>3014 Secretarial Expenses - Chair, Secretary &amp; Treasurer</td>
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<td>3015 Secretarial Expenses - Committees (5 committees x Euros 110 each)</td>
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<td>3016 Bank Charges</td>
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<td>3017 Misc</td>
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<td><strong>Transfer from Reserves</strong></td>
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<td>3001 Surplus After all Expenditure and Contributions before Movements to Reserve</td>
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## 8. Assembly 2016 Venue

Netherlands received more information from venue:
A big meeting room + several others included in the price. For the breaks; a room with self service. Above are the dorms and sleeping rooms; 2-3 persons rooms, and single rooms for more money. A big garden we can use. They sent an offer: full board costs: 1st offer is €260 (Wednesday-Sunday) full board, double room. Time is not really set; the price is depending on the dates. €110 is tax. The Chair of NSB Netherlands, will negotiate; the price will properly be lower.

Name of the place: Beukenhof is like a monastery, which is in Biezenmortel; half an hour trip from Eindhoven. The area is in a nature resort, a little bit difficult to reach, but beautiful. Because of travelling, Netherlands will take that into account.

Q: Can the venue fulfil the food arrangements for us?
A: Netherlands are already talking about that.

9. **R9 Laptop**

About 7-8 years ago, R9 decided to purchase a laptop for the Treasurer to work on, then the Banker, and then the Chair. This laptop was brought to the Assembly this year, R9 Board agreed on that. Since the laptop is very old, we have 2 options of what to do about it when R9 Chair will step down. 1st option: to bring it to UK (where it was purchased), to see if we could get some money for the parts. 2nd option is if someone would like to make an offer in Euro, and bring it with them home. Suggestion: to use it for the raffle.

New R9 Treasurer does not have a laptop, only a tablet. She will bring it home.

The laptop is OA’s property.

10. **R9 Delegates to WSBC 2016**

No applications for R9 Delegates to WSBC 2016 received before the 2015 Assembly. Before R9 A&C 2014, a letter was sent out to encourage people to apply. R9 Secretary, R9 Treasurer, and 1 R9 Delegate representing R9 as a whole, went.

Since BM 21 was adopted on Thursday, we have a new situation; the priority has changed. Now R9 have funds for 3 WSBC Delegates to represent R9 as a whole (instead of 1, line item 3008a). Applicants need to apply from the floor. This include all, except people who already will be representing their service body at 2016 WSBC. All R9 funds are used for sending people representing R9 as a whole, not service bodies. The R9 Delegates are expected to fulfil some service during the following year, the case is different if delegates are representing their service body.

The Assembly need to vote on 3 delegates at the Assembly 2015. The Assembly will also elect 2 alternates in case some of the elected 2016 WSBC Delegates can't make it.

It was stated that the applicants can be voted on right now; BM 21 sentence was read: "IX WORLD SERVICE BUSINESS CONFERENCE

3. If there are no candidates from those Intergroups, the Region 9 Assembly will select the candidates among its voting members who will be able to attend WSBC."

In the future, the assembly will consider applicants present at, and not present at, the Assembly. A letter will go out beforehand.

5 people applied from the floor by show of hands: Una, Sandra, Miranda, Perline, and Mette.

12. **Ask-It-Basket: Questions & Answers**

All questions & answers will be put in the R9 Newsletter, November & December issues. R9 Newsletter November issue; topic: "Region 9 Assembly & Convention". Deadline November 15, 2015.

Volunteers to write articles: Holly, Meike, Zsofia, and Perline.

Articles to be send to (new) R9 Chair and Newsletter Coordination, generic email addresses. chair@oaregion9.org and newsletter@oaregion9.org

13. **Reports from Committee Sessions**

Each committee shared their Committee session reports, and answered questions.

**Finance & Budget Committee**
*(Report Appendix C)*
14. Procedure for Election of 2016 R9 WSBC Delegates
Parliamentarian explained about delegates to WSBC 2016; need to use old election procedure; the motions agreed on (BM 21) at the Assembly, will take effect after the Assembly. At the same time, P&P (version updated last year), states that the assembly will vote on WSBC Delegates. Parliamentarian suggest to use group conscience; do the Assembly want to vote on the candidates now, or to wait till after the Assembly to follow the current/actual procedure? If the current/actual procedure is followed, the R9 priority of Secretary, Treasurer, and 1 R9 delegate, will be used, and the new procedure (stated in BM 21 as adopted, 2015), will take effect from after this Assembly, as written in P&P at this point.

Vote on to take a vote on procedures or not
Vote by show of hands.
To take a vote **adopted**

Updated Credentials Report, voting members present 22.

**Vote on to let Adopted BM 21 Procedure take effect before 2015 Assembly ends**
Vote by show of hands.
In favor - 14
Opposed - 7
Abstention - 1
Adopted BM 21 Procedure to take effect before the 2015 Assembly ends **adopted**

15. Election of R9 Delegates to WSBC 2016
5 applications from the floor:
Úna, Sandra, Miranda, Perline, and Mette.
The 5 applicants addressed the Assembly for 2 minutes.
The Assembly to elect 3 2016 R9 WSBC Delegates, and 2 Alternates.
Voting by written ballots.
Votes cast 22
Miranda received 19 votes - 2016 R9 WSBC Delegate
Sandra received 15 votes - 2016 R9 WSBC Delegate
Úna received 14 votes - 2016 R9 WSBC Delegate
Mette received 11 votes - 1st Alternate
Perline received 7 votes - 2nd Alternate
R9 Chair declared Miranda, Sandra, and Úna as R9 Delegates for WSBC 2016.
If one Delegate cannot attend WSBC 2016, Mette is 1st Alternate, and Perline is 2nd Alternate.

15. Formal Discussion Continued
FINANCE AND BUDGET
The Substitute Motion was presented by the Finance & Budget Committee; moved that:
To reorganize P&P Finance & Budget Manual.
Move to amend P&P, Section V by inserting as follows:

"OVEREATERS ANONYMOUS REGION 9
BUDGET & FINANCE COMMITTEE MANUAL - (Last Updated MAR 2015)

1) STANDARD EXPENSES FORMS

Region 9
Treasurer

EXPENSE CLAIM
Travel Expenses for Region Chairs Meeting / WSBC/Region 9 Assembly

<table>
<thead>
<tr>
<th>Name:</th>
<th>Details of trip:</th>
<th>Date:</th>
</tr>
</thead>
</table>

Please note: please obtain receipts wherever possible for expense claims.

<table>
<thead>
<tr>
<th>Date and Details</th>
<th>Budget Code</th>
<th>Currency</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Flight</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Accomodation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Meals</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Incidental (Taxis/ bus)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Details of any Income 'set off' the costs above.

<table>
<thead>
<tr>
<th>Date and Details</th>
<th>Budget Code</th>
<th>Currency</th>
<th>Amount</th>
</tr>
</thead>
</table>

FOR TREASURER’S USE

Payment method | To | Date |
|---------------|----|------|

Currency/Amount | Exchange rate | GBP |
|----------------|--------------|-----|

CASH RECEIPT

Received by (Print Name)……………………Signature ………………………..Date…………………………

Submit to
Banker – banker@oaregion9.org
Treasurer – treasurer@oaregion9.org

Please make sure the Banker has all the banking details required for bank transfers i.e.
Currency Required: Destination Country:
BENEFICIARY Name:
<table>
<thead>
<tr>
<th>Contributions:</th>
<th>Expenditure:</th>
</tr>
</thead>
<tbody>
<tr>
<td>From OA R9 Service Bodies</td>
<td>Chair Travel Exp's for 1st RCC Meeting &amp; WSBC 3001</td>
</tr>
<tr>
<td>From OA Region 9 Assembly / Convention</td>
<td>Chair Travel Exp's for 2nd RCC Meeting 3002</td>
</tr>
<tr>
<td>From other OA Regions towards Region 9 costs</td>
<td>Chair Travel Exp's for 3rd RCC Meeting 3003</td>
</tr>
<tr>
<td>From W S O funds for Second RCC Meeting</td>
<td>Nominee Trustee Travel for WSBC 3004</td>
</tr>
<tr>
<td>From WSO funds for Nominee Trustee Costs</td>
<td>Region 9 Board - Assembly Travel/Accommodation 3005</td>
</tr>
<tr>
<td>Bank Interest</td>
<td>Region 9 Assembly - Parliamentarian 3005a</td>
</tr>
<tr>
<td>Exchange Rate Diff</td>
<td>Region 9 Assembly Materials &amp; Minutes 3006</td>
</tr>
<tr>
<td>Members Contributions</td>
<td>Assembly Rooms 3007</td>
</tr>
<tr>
<td>Misc. Contributions</td>
<td>Region 9 Assembly Delegate Assistance 3008</td>
</tr>
<tr>
<td>Misc. Fundraising</td>
<td>Region 9 Delegate to WSBC 3008a</td>
</tr>
<tr>
<td></td>
<td>Website Maintenance 3009</td>
</tr>
<tr>
<td></td>
<td>Website Development 3010</td>
</tr>
<tr>
<td></td>
<td>Accounts Preparation &amp; Review 3011</td>
</tr>
<tr>
<td></td>
<td>Chair, Sec, Treasurer, Banker – Admin Costs 3012</td>
</tr>
<tr>
<td></td>
<td>Bank Charges 3013</td>
</tr>
<tr>
<td></td>
<td>Misc. 3014</td>
</tr>
<tr>
<td></td>
<td>Translations 3100</td>
</tr>
<tr>
<td></td>
<td>Contributions to WSO 3101</td>
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<tr>
<td></td>
<td>Contributions to other Regions 3102</td>
</tr>
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Region 9
Treasurer

EXPENSE CLAIM

<table>
<thead>
<tr>
<th>Name:</th>
<th>Position &amp; Service Body:</th>
<th>Date:</th>
</tr>
</thead>
</table>

*Please note: receipts are required for all expense claims.*

Reason for Expenses

---

33
### Expense Summary

<table>
<thead>
<tr>
<th>Expense</th>
<th>Currency:</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>Postage</td>
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<tr>
<td>Photocopying</td>
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<tr>
<td>Telephone</td>
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</tr>
<tr>
<td>Others (Details)</td>
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<tr>
<td><strong>TOTAL</strong></td>
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</table>

### For Treasurer's Use

<table>
<thead>
<tr>
<th>Payment Method</th>
<th>To</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Currency/Amount</th>
<th>Exchange Rate</th>
<th>GBP</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### CASH RECEIPT

Received by (Print Name)…………………………………………………………………………………… Signature ……………………………………………………………………………………..

Date...............................

### Bank Accounts

<table>
<thead>
<tr>
<th>Account Type</th>
<th>Account Number</th>
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<tbody>
<tr>
<td>Bank Account £ Sterling</td>
<td>1000</td>
</tr>
<tr>
<td>Bank Account Euro</td>
<td>1001</td>
</tr>
<tr>
<td>Bank Account Bonus Saver</td>
<td>1002</td>
</tr>
<tr>
<td>Laptop - Capital Purchases</td>
<td>1003</td>
</tr>
<tr>
<td>Reserves - General Brought Forward</td>
<td>1004</td>
</tr>
<tr>
<td>Reserves Allocated - Translations</td>
<td>1005</td>
</tr>
<tr>
<td>Reserves Allocated - Prudent Reserve</td>
<td>1006</td>
</tr>
<tr>
<td>Closing Accruals &amp; Prepayments</td>
<td>1007</td>
</tr>
</tbody>
</table>

### Contributions:

<table>
<thead>
<tr>
<th>Contributions</th>
<th>Expenditure:</th>
</tr>
</thead>
<tbody>
<tr>
<td>From OA R9 Service Bodies</td>
<td>Chair Travel Exp's for 1 RCC Meeting &amp; WSBC</td>
</tr>
<tr>
<td>From OA Region 9 Assembly / Convention</td>
<td>Chair Travel Exp's for 2 RCC Meeting</td>
</tr>
<tr>
<td>From other OA Regions towards Region 9 costs</td>
<td>Chair Travel Exp's for 3 RCC Meeting</td>
</tr>
<tr>
<td>From WSO funds for Second RCC Meeting</td>
<td>Nominee Trustee Travel for WSBC</td>
</tr>
<tr>
<td>From WSO funds for Nominee Trustee Costs</td>
<td>2005</td>
</tr>
<tr>
<td>Bank Interest</td>
<td>2006</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Exchange Rate Diff | 2008 | Assembly Rooms | 3007 |
| Members Contributions | 2009 | Region 9 Assembly Delegate Assistance | 3008 |
| Misc. Fundraising | 2010 | Region 9 Delegate to WSBC | 3008a |
| | | Website Maintenance | 3009 |
| | | Website Development | 3010 |
| | | Accounts Preparation & Review | 3011 |
| | | Chair, Sec. Treasurer, Banker – Admin Costs | 3012 |
| | | Bank Charges | 3013 |
| | | Misc. | 3014 |
| | | Translations | 3100 |
| | | Contributions to WSO | 3101 |
| | | Contributions to other Regions | 3102 |

The Substitute Motion required a two-thirds vote to adopt. Vote by show of hands. The proposed Substitute Motion to the New Business Motion 15 was **adopted**.

**BM 19**

FINANCE AND BUDGET

To reorganize P&P Finance & Budget Manual. Move to amend P&P, Section V by striking and inserting as follows:

"FINANCE & BUDGET COMMITTEE MANUAL - (Last Updated MAR 2015)"

**M) MISC. POLICIES**

OA REGION 9 POLICIES & PROCEDURES extracts that the committee should be aware of:-:-

REGISTRATION FEE FOR ASSEMBLY

REGISTRATION FEE FOR ASSEMBLY

Move to Charge 50€/£33 or equivalent registration fee for the Region Nine Assembly, payable upon registration at the Assembly. (2006d)

PARLIAMENTARIAN

PARLIAMENTARIAN

The Parliamentarian is appointed by the R9 Chair to assist the Chair at the R9 Assembly in the smooth running of the business. The Parliamentarian has no opinion on any of the issues under debate but will help to guide the Chair and representatives present of Robert’s Rules of Order, the R9 Bylaws, Ground Rules and Traditions.

The costs of travel and accommodation are to be agreed in the budget of the year prior. (2012a)

REGION 9 REPRESENTATIVE

REGION 9 REPRESENTATIVE

The representative can ask the region for financial assistance, in case the cost of participating in the Assembly prove to be too high for their service body to cover. The request has to be made within 2 months after receiving the Assembly invitation. Note that the funds allocated for representative assistance are limited and there is no guarantee that the support will be granted to all those applying. (Part of 2010d)

SUGGESTED CONTRIBUTION SPLIT

SUGGESTED CONTRIBUTION SPLIT

Donations to be divided 70/30 between service/delegates, unless otherwise specified. (1989d)

SUGGESTED CONTRIBUTION TO REGION 9

To suggest to all Region 9 groups and service bodies that they aim to contribute a minimum of 5% of their annual income to Region 9. The suggested contribution, however it is to be paid, payable before 1 September each year. (2009c)

A standard letter of receipt of contributions to Region 9 is hereby attached as K1 and is considered as part of this policy.
SUGGESTED CONTRIBUTION TO WSO

Adopt a suggested contribution per group to WSO however it is paid of equal to 1/3 of its contribution to Region 9. (2006i)

AD-HOC PAYMENTS FOR MISCELLANEOUS BY COMMITTEE CHAIRS

That Committee Chairpersons can spend up to EUR 110.00 (GBP 73.33) for Region 9 with written (includes email) prior permission from Assembly, Region 9 Board. (2006g)

ACQUIRE WEBSITE FOR REGION 9 & COMMITTEE ESTABLISHED TO AGREE CONTENT & DESIGN

Region 9 will register/purchase the domain name &#8222; OARRegion9.org Cost: £20/year ($30/year to buy domain name); usually paid 2 years in advance (monthly) + £50 for source (to keep it running), DNS Service (£80 per year?) (2000b)

Refer to current records and ensure that a note is made in the diary to pay for the website. If we do not pay on time, we risk losing the website address. Payment is via direct debit and we do not get a reminder.

WEBSITE PUBLICATIONS POLICY

The Region 9 website should include a document explaining the procedure for application to the Region 9 Translation/Projects Fund

NOTIFICATION FOR FUNDING FOR TRANSLATION

The Region 9 Website should include the “Notification concerning Application for The Translation/Projects Fund (includes financial assistance for translations and printing) as attached to this motion. (2010a) (2013f)

The Region 9 Website should include the document “How do service bodies trying to translate OA literature apply for financial assistance from Region 9?” (Refer Appendix) (2010c)

OA OVERALL SERVICE STRUCTURE

The following statements were adopted. Under the current structure we do not recommend breaking up into further groups. Recommend Option 1. To consider carrying on as is. Recommend that the assembly seek to improve communication during the year and that the strategic planning groups specifically work on this as action items. For now we do not foresee the development of an OA International and believe it is in the best interest of countries in Region 9 to maintain representation at WSO.

We recommend that Region 9 Assembly take action to promote an increase of contributions to Region 9 and World Service Office. We do not recommend country autonomy at this time. In the long term we see Europe & Eastern Mediterranean as one group and Africa and Asia as separate groups. (2000c)

REGIONAL DELEGATES TO WSO

1. If the Region is represented by less than forty per cent of its Intergroups, up to 5 additional delegates to WSBC could be selected.
2. Preference shall be given to Delegates from Intergroups and service bodies that otherwise will not be represented.
3. If there are no candidates from those Intergroups, the Region 9 Assembly will select the candidates from among its voting members who will be able to attend WSBC.
4. The selection of candidates will be made at the yearly Region 9 Assembly.
5. All candidates have to comply with the qualifications for delegates in the OA Inc. Bylaws, Subpart B, Article X, Section 3, c, 1-5.
6. Intergroups that submit candidates to be selected as Region 9 Delegates to the WSBC have to file an application at least 60 days prior to the Region 9 Assembly where the selection will be made.
7. All applications are to be sent to the Region 9 Treasurer.
8. The Treasurer will inform the Region 9 Assembly of the Candidates on the Friday morning and the Assembly will make a selection from among those having filed the Application provided they meet the requirements.
9. The funding of the Region 9 Delegate will depend on the availability of funds. If the funds are available the Region 9 Delegate to the WSBC will be funded according to the Policy and Procedure 1996h.
10. Prior to selection of the delegates, the Treasurer will inform the Assembly of the funds available for this purpose.
11. The number of delegates selected will depend on the funds available, but in any case shall not be more than five.

(2006c)

**FUNDING OF REGION 9 DELEGATES**

**FUNDING OF REGION 9 DELEGATES**

Delegates representing Region 9 as a whole may be sent to the WSBC if funds are available within the Region 9 budget or from the WSO. Those delegates will be (in order of privilege, in case the financial supplies are limited): the R9 board secretary, the R9 treasurer, and/or OA members from within Region 9 who have been to the World Service Business Conference before, meet the requirements for a WSBC delegate and will not be representing any other service body at the WSBC. Information about such persons being sought will be mailed to the service bodies that are sending delegates to the R9 Assembly in the year before the Conference in Question, the order of applications will determine the choice of the future Region 9 delegates. (2010f)

**REGION 9 FUNDS TO BE USED LOCALLY**

**REGION 9 FUNDS TO BE USED LOCALLY**

In the event of an Intergroup having on hand funds raised for Region 9, these can, with permission, be used for Region 9 purposes in that country without going through central account. (1983d)"

The Motion required a majority vote to adopt.

Vote by show of hands.

The proposed New Business Motion 19 was **adopted**

Updated Credentials Report, voting members present 21.

**BM 14**

**FINANCE AND BUDGET**

To reorganize P&P Finance & Budget Manual.

Move to amend P&P, Section V by striking and inserting as follows:

"**BUDGET & FINANCE COMMITTEE MANUAL - (Last Updated MAR 2014)**

**N) FUND RAISING PRODUCT (S)**

**FUND RAISING PRODUCT**

Move that R9 shall have fund raising product(s) for sale. 1994b)

The finance committee shall investigate and purchase OA Region 9 merchandise for sale at WSBC and other OA events, to raise funds for Region 9. (2002f)

The Budget & Finance Committee, with approval from the R9 Board is responsible for initiating, investigating, purchasing, distributing, and tracking inventory on R9 fund raising products.

The Committee shall consider the following Guidelines:

1. Use care to select products the committee deems appropriate for OA members.
2. Determine when to initiate new products according to supply and demand of older products on hand. Typically this has been about once a year.
3. Investigate products that are easily transportable so they can be carried in luggage to the various sales locations (R9 Assembly, WSBC, other R9 events).
4. Keep in mind reasonable costs for OA’s purchasing our products. At any one time the stock of products should not exceed €700 in cost value.
5. Prior to selection and introduction of a new product, investigate, document, and discuss the sales feasibility of potential products: Cost Per Item, Possible Mark Up, Potential Income, Saleability (anticipated quantity given possible sales potential).
6. Product choices (such as which product, colour, quantity, size, pricing) will be determined by conscience of the committee (unless they have otherwise instructed an individual within the committee to act on their behalf) with approval from the R9 Board.
7. Purchase of the products shall be done in conjunction with the Treasurer/Banker who serve on this committee. Payment will be made depending on specific vendor requirements.
8. The Treasurer shall advise the Board of selected products, sales feasibility stats, and numbers being purchased.
9. Committee members, if present, will handle the distribution and tracking of items as offered for sale at events. If a committee member will not be present (such as sometimes occurs at WSBC) the committee will make arrangements for another R9 OA member to handle these duties.
As a method of inventory control, the committee members will use an inventory tracking system so numbers of items “out” for sale are recorded (exact quantity of items given to others for distribution and sale). (See attached OA Region 9 Stock control form).

This form shall also serve to record the sales as they progress.

The committee will publicize the products to the R9 Reps. R9 Reps will be requested where possible to bring funds to assembly / events to purchase products to take to their home service bodies for sale. This enables easier record keeping.

If necessary, the committee can decide to change the price on items to enhance sales, or get the best price they can for the remaining items where there is ‘older’ stock & when a newer item will be introduced.

The Committee will report sales and outstanding stock numbers to the R9 Assembly/Board during committee reports in assembly.

The Motion required a majority vote to adopt. Vote by show of hands.

The proposed New Business Motion 14 was **adopted**

**BM 23**

**FINANCE AND BUDGET**

To have OA Region 9 translation software.

Move to amend P&P, section V by inserting as follows: "V FINANCE & BUDGET

M) MISCELLANEOUS POLICIES

Translations Software

The line item ‘3100a Purchase of Translation Software’ be added to the budget."

The Motion required a majority vote to adopt. Vote by show of hands.

The proposed New Business Motion 23 was **adopted**

The Chair moved to destroy the ballots, it was so voted, and the ballots were destroyed.

**16. Wrap Up Session**

Announcement of 7th Tradition collected from Assembly €164.71, £1, 1DKK.

1. The amounts contributed to 7th Tradition, and from all the raffles, all together will be announced in the near future.

2. Green Dot Ceremony.

   We had a Green Dot Ceremony where we applauded all the Green Dots and the Chair encouraged everyone to take off their ‘Green Dot Mark’ from their Assembly Attendee badge.

3. Personal Sharing.

4. A card was given to the outgoing R9 Chair for appreciation of her service.

5. Reminders.

6. Closing / Thank you’s.

7. Responsibility Pledge read.

The Region 9 Assembly 2015 was adjourned at 17:00 To re-convene in Netherlands October 26-28, 2016.

Minutes submitted by:

Mette
Region 9 Secretary

Minutes Approval Committee:

Francene (Chair)
Rachel
Isabella