



R9 SERVICE POSITIONS AVAILABLE ... REQUIREMENTS AS R9 ASSEMBLY REPRESENTATIVE ... HOSTING R9 A&C 2016 & 2017

R9 A&C 2015 - Region 9 Service Positions Available...

This year, the 2 year term of some of our service positions are coming to an end. This means that it becomes possible for anyone, who meets the qualifications, to apply for one of these positions. The service positions are : **R9 Chair, R9 Treasurer (1 year term), R9 Banker, Literature & Translations Committee Chair, Electronic Communications Committee Chair, and the Twelfth-Step-Within Committee Chair.** Please send applications to R9 Chair & R9 Secretary. Other than the positions mentioned – all other service positions for Region 9 are filled and are ‘mid stream’ of their service term. Duties of these service positions can be found in its entirety in the R9 Website.

ARTICLE VII – COMPOSITION OF REGION 9 BOARD, Section 3 – Elections (REGION 9 BYLAWS) :

b. To be eligible for election to membership of the **Region 9 Board**, a person must be present at the meeting and be an OA member from Region 9. To be elected, a member must receive a majority vote of the representatives present. In addition each candidate for the Region Board shall have where possible at least one year of current abstinence and at least two years of service beyond group level at the time of election. In the event of a candidate with these qualifications not being present a candidate who has not these qualifications can be elected provided that they comply with ARTICLE IV – Section 3 c (Each representative should have a minimum of six (6) consecutive months of current abstinence), and can demonstrate that they have a good record of service to the Fellowship, and faithful adherence to the Twelve Steps and Twelve Traditions of OA.

c. Board members are elected for a term of two consecutive years in the same position.

e. Nominations for qualified nominees to the Region 9 Assembly may be made from the floor at the Assembly. Upon nomination, the nominees shall be called upon to present their qualifications briefly to the Assembly.

II BOARD POSITIONS, AND DUTIES (REGION 9 POLICIES & PROCEDURES) - REGION 9 CHAIRPERSON:

The **Chairperson** fills a variety of duties:

- Chairs the R9 business assemblies, including preparation of the Agenda
- Communicates with the different R9 officers and committees during the year
- Attends functions within the Region, where budget allows
- Represents R9 at the World Service level, including at the WSBC
- Represents R9 in the Board of Trustees Intergroup and Region committee (IGAR)
- Works with the R9 Trustee on some of the issues directly concerning the Region
- Chairs the R9 Board
- Is responsible for ensuring that the Assembly invitation and associated necessary documents are sent to all registered service bodies and officers of Region 9. An Officer Nomination form is sent to each Intergroup and Delegate in an election year
- A bid form for hosting a R9 Assembly to Intergroups and Delegates on election year
- Facilitate Service, Traditions and Concepts (STC) workshops when and where possible within Region 9 (2012r)

II BOARD POSITIONS, AND DUTIES (R9 P&P) – TREASURER :

- Chairs R9’s Budget and Finance committee
- Prepares an annual budget for approval of the assembly
- Maintains records of all Income and expenses incurred by the different activities in the Region
- Provide an annual report of all contributions received, as well as income and expense – maintains the R9 bank account and records of monies kept by different functions in other countries (satellite banking)
- Serves on the R9 Board
- Liaises with the Accountant, signatories and the Banker as necessary

-Facilitate Service, Traditions and Concepts (STC) workshops when and where possible within Region 9

1.3 TREASURER'S DUTY (V FINANCE AND BUDGET – R9 P&P) :

Approximately six months prior to every assembly/conference, **the treasurer** informs the R9 board member and parliamentarian about the current reimbursement situation. Also, it is the responsibility of the treasurer, to inform those representatives of the R9 Assembly & Convention who receive financial assistance of the details.

Translation/Projects Fund : The Treasurer will send a reminder (via the Secretary) to all service bodies and these applications will be sent to the Treasurer.

II BOARD POSITIONS, AND DUTIES (R9 P&P) – BANKER:

The **Region 9 Banker** is not a Board position, but is a Region 9 member from Great Britain who is elected by the Region 9 Assembly if the Region 9 Treasurer is not from Great Britain for a two year term in line with the Treasurers term. The roles the Banker undertakes can be undertaken by the Region 9 Treasurer if they are living in Great Britain.

The Banker's service is overseen by the Region 9 Treasurer and works in conjunction with the Treasurer. The Banker receives all 7th Tradition Contributions, and sends out receipts in reply (usually by email) and at the same time copies in the treasurer. Arranges cheques to be signed and forwarded to the registered Region 9 bank account signatories. Is ideally a signatory for the Region 9 bank account. Maintains a list of all incoming and outgoing financial transactions of the bank account and sends this to the Region 9 Chair and Treasurer monthly. Carries out duties on behalf of the Treasurer. Receives, maintains and reconciles the bank statement and ensures the Region 9 Chair, Treasurer and Accountant receive a copy monthly.

ARTICLE IX- COMMITTEES (REGION 9 BYLAWS) -

The **Chairperson of the Literature & Translations Committee, the Electronic Communications Committee, and the Twelfth-Step-Within Committee** must be present at the R9 Assembly and an OA member from R9 to be elected at the R9 Assembly. Serves for a period of two years with the option of being re-elected for a further two years. The duties include:

- Chairing committee meetings and reporting back to the R9 Assembly and Board when appropriate.
- Furnish a written activity report to the annual R9 Assembly.

ARTICLE IV – MEMBERSHIP OF REGION 9 ASSEMBLY (REGION 9 BYLAWS)

- a. Each **representative** shall be elected by the Intergroup, National/Language Service Board or unaffiliated groups they serve.
- b. The term of Region 9 representative shall be designated by their Intergroup, National/Language Service Boards or unaffiliated Groups and each representative is always subject to recall by those who selected them.
- c. Each representative should have a minimum of six (6) consecutive months of current abstinence.

HOSTING 2016 & 2017 REGION 9 ASSEMBLY & CONVENTION

This year at the 2015 R9 A&C, we will vote on where the **2016 & 2017 R9 A&C** will take place. Those IG/countries interested, please bring information to the 2015 Assembly (location, possible dates,...). Look in the R9 website at the end of Policies & Procedures and you will find information in hosting the assembly. It is suggested to email the Region 9 Chair before the 2015 Assembly with your intentions in hosting the 2016 or 2017 R9 Assembly.

Thank you for your service.

Susan
Region 9 Chair