



TRANSLATION ASSISTANCE FUND APPLICATION

Our service body requests financial assistance from the Translation Assistance Fund to translate OA literature/material.

PLEASE PRINT LEGIBLY

Service Body Name _____ **Service Body #** _____ **Region #** _____

Address _____

City/Postal Code _____

State/Province _____ **Country** _____

Contact Name _____ **Telephone** _____

Address _____

City/Postal Code _____

State/Province _____ **Country** _____

Email _____

Please answer the following questions as completely as possible:

1. Has the service body ever asked for translation funds from WSO? No Yes

If "Yes," when? _____

2. Please indicate which piece of literature/material you'd like to translate and into which language?

3. At what stage is your translation project now?

4. Which licenses have you applied for/received, if applicable?

5. When do you expect your translation to be completed?

6. What OA literature is currently available in your language? (Attach list if necessary)

REQUIRED SIGNATURE: INTERGROUP/SERVICE BOARD CHAIRMAN *or* GROUP SECRETARY IF UNAFFILIATED

Signature

Printed Name and Title

Date

TRANSLATION ASSISTANCE FUND TABLE

Provide information in US dollars.

Estimated total expenses for the translation of this piece of literature/ material, for example translator fees, proofreading, duplicating, design, printing, shipping, etc. (please itemize on separate sheet and attach)	\$
Less amount contributed by service body	(\$)
Less amount contributed by other sources (neighboring intergroups, region, fundraising, service board, etc.)	(\$)
Amount of money requested from Translation Assistance Fund	\$

SERVICE BODY'S FINANCIAL STATEMENT

A financial statement for the period January 1, 2009 through December 31, 2009
must be included with your application for funds.

Provide information in US dollars. You may use the format below.

Cash on hand January 1, 2009	\$
Plus Income received:	
Contributions	\$
Fundraisers	\$
Assemblies	\$
Sales	\$
Other	\$
Less Expenses paid:	
Rent	\$
Utilities	\$
Newsletter	\$
Travel	\$
Literature	\$
Other	\$
Cash on hand December 31, 2009	\$
Please list any outstanding financial commitments:	\$
	\$
	\$
	\$
	\$

**COMPLETE APPLICATION MUST BE RECEIVED IN THE WSO BY
FEBRUARY 1 OR AUGUST 1 EACH YEAR.**

World Service Office – Terry Stuart
Translation Assistance Fund
PO Box 44020, Rio Rancho, New Mexico 87174-4020 USA
Tel: (505) 891-2664 • Fax: (505) 891-4320 • tstuart@oa.org

FOR WSO USE ONLY

Date last funded: _____

Application: Approved Denied

Reason denied: _____

Amount funded: \$ _____ **Date Sent:** _____

Service body contacted by: _____